

Cannonsburg Water District
1606 Cannonsburg Road
Ashland, KY 41102
Office: (606) 928-9808
Fax: (606) 928-4788



December 6, 2016

Talina R. Mathews - Executive Director
Public Service Commission
211 Sower Blvd.
PO Box 615
Frankfort, KY 40602-0615

RECEIVED

DEC 9 2016

Public Service
Commission

Re: Case No. 2016-00415 – Filing Deficiencies

In response to the filing deficiencies notice received on 12/6/2016, please see attached for a copy of the minutes from the board meeting approving the rate increase to customers.

If you have any questions or concerns, please feel free to contact me at any time.

Sincerely,

A handwritten signature in blue ink that reads "Tim Webb". The signature is written in a cursive style and is located below the word "Sincerely,".

Tim Webb
General Manager

RECEIVED

CANNONSBURG WATER DISTRICT
1606 Cannonsburg Road
Ashland, KY 41102
606-928-9808 or Fax 606-928-4788

DEC 9 2016

Public Service
Commission

Cannonsburg Water District is an Equal Opportunity Employer and Provider

Cannonsburg Water District held its Monthly Commissioners Meeting at 11:00am on Monday, November 21, 2016, at the District office at 1606 Cannonsburg Road, Ashland, KY 41102

Those in attendance were:

Tim Webb, Manager

Melanie Stemmer, Recorder

Robert McGuire, Chairman

Sam Hampton, III, Treasurer

_____, Secretary

Pam Vanhose, Commissioner

Kevin Johnston, Commissioner

Mark Kazee, Commissioner

Meeting called to order at 11:00am by Robert McGuire.

WELCOME NEW COMMISSIONER

Robert took a few minutes to welcome our new commissioner, Mark Kazee.

MINUTES

*Motion was made by Sam Hampton III, that the Minutes from the October 19, 2016 meeting be approved as stated. Seconded by Pam Vanhose. Motion carried.

TREASURERS REPORT

*Motion was made by Kevin Johnston to accept the Treasurers Report as stated. Seconded by Pam Vanhose. Motion carried.

ELECT SECRETARY

Upon recommendation of Pam Vanhose, *Motion was made by Sam Hampton III to nominate Mark Kazee as Secretary. Seconded by Kevin Johnston. Motion carried.

NEW HIRE EMPLOYEE

Tim advised that Rees Riffe has worked out really well. He gets along well with other employees and does whatever he is asked. Eager to learn and is a quick study. Robert advised that he had also heard good reports from other employees that they were very happy with Rees.

*Motion was made by Kevin Johnston that Rees Riffe be made full time status with benefits as of December 1st. This will end his 90-day probationary period and starts a new payroll period. Seconded by Sam Hampton, III. Motion carried.

Starting wage is \$12.00/hour for new, full time employees.

BIG SANDY WATER

Tim and Robert McGuire attended the Big Sandy Water Commissioners meeting at 900am this morning. Tim was on the Agenda to address the group. He assured them that the issue that caused the problem was no longer applicable. Robert asked them to review their costs of our service versus buying from the City and having to have additional cost relative to treatment. Tim was hopeful that Jimmy Blanton, Manager may be able to influence the Board's decision, which now seems pretty final.

DUMP TRUCK

Tim advised that we have received the insurance check from the totaled truck and with the sale of the other four vehicles, if possible, would like to go ahead and order the 1-ton dump truck discussed at earlier meetings.

*Motion was made by Sam Hampton, III to allow Tim to go ahead and order the truck from Enterprise. Seconded by Pam Vanhose. Motion carried.

POLICIES & PROCEDURES

Relative to Tims classes last week, he shared concerns that may need some thought at future meetings. They are: weekend overtime; leak adjustments, residential/commercial; video cameras in manager's office and building.

CITY OF ASHLAND RATE INCREASE APPROVAL

Tim shared the rate increase notice with everyone. Basic rate will go from \$2.83/1,000 to 2.94/1,000. Totals a .11 cent increase from CofA. Ours will be .17 cent effective with the water flow after January 1st.

*Motion to accept Rate Increase proposed by City of Ashland and pass on to CWD customers was made by Pam Vanhose. Seconded by Sam Hampton. Motion carried.

2017 BUDGET APPROVAL

Tim passed around a proposed basic budget for 2017. Sam will be working with Sharon to categorize the proposed funds before it is submitted.

*Motion for acceptance of proposed budget for 2017 was made by Sam Hampton, III. Seconded by Pam Vanhose. Motion carried.

CUSTOMER WRITE-OFFS

After some discussion, *Motion was made by Mark Kazee to allow office to proceed with write-offs as presented. Seconded by Kevin Johnston. Motion carried.

Next scheduled meeting will be Wednesday, December 21, 2016 at 11:00am.

All minds at rest, Motion to adjourn was made by Kevin Johnston. Seconded by Mark Kazee. Motion carried.



Tim Webb, Manager



Robert McGuire, Chairman