



Kentucky Rural Water Association

Helping water and wastewater utilities help themselves

June 22, 2015

RECEIVED

JUN 25 2015

PUBLIC SERVICE
COMMISSION

Mr. Jeff Derouen, Executive Director
Public Service Commission
P. O. Box 615
Frankfort, KY 40602-0615

Dear Mr. Derouen:

Kentucky Rural Water Association will present a training session for Water District Commissioners on July 16, 2015. This session will be held at the Warren Co. Water District Office in Bowling Green, Kentucky, and will offer six (6) hours of continuing education credit.

Please find enclosed a training summary/timed agenda for this class. A description of each topic and speaker information is included.

With this letter and enclosure, Kentucky Rural Water Association respectfully requests that this training be approved for continuing education credit for commissioners as referenced in regulation 807 KAR 5:070. If additional information is needed, please do not hesitate to contact our office.

Sincerely,

Janet Cole
Education Coordinator
j.cole@krwa.org

Enclosures
(Original and 10 packets)

Training Sponsor: Kentucky Rural Water Association
Session Title: Water District Commissioner Training
Date: July 16, 2015
Location: Warren Co. Water District Office, Bowling Green, KY

Learning Objectives:

The objective of this session is to provide useful information to attendees to help them better perform their roles as water district commissioners and enhance the operations at their facilities.

Criteria for Training Credits:

Attendees will be granted credit for actual time attending the training session. The maximum number of continuing education credit hours for this session will be six (6) hours for water district commissioners.

TRAINING SUMMARY/TIMED AGENDA

July 16, 2015

8:30 a.m. – 9:30 a.m. (1 hour)

Session 1: Cost Based Rates

Presenter: Andy Lange, Kentucky Rural Water Association

With the increased focus on the Financial Capacity of water utilities by the KYDOW and USEPA, proper rate structures are more important than ever. Many utilities do not base their rates on their full cost of service, and some don't even know what their full costs are. This session will discuss the need for cost based rates, what information and data are necessary to determine what a utility's cost truly are, and how to establish a rate structure based on that data.

9:30 a.m. – 10:30 a.m. (1 hour)

Session 2: Rates Across Kentucky

Presenter: Andy Lange, Kentucky Rural Water Association

How does your water utility's rates compare to your neighbor's? This session is designed as a follow up to the Cost Based Rates session. After attendees learn about cost based rates and rate setting, it's important to see where their rates fit within the overall scope of Kentucky systems. Rates can vary considerably from utility to utility. Sometimes the variations are legitimate, for example the infrastructure and operational costs in the mountains of eastern Kentucky can be significantly higher than in the flat land of western Kentucky. In other cases rates vary due to different debt burdens. However, in some cases, rates vary because of financial mismanagement. This session will offer data on how rates vary across Kentucky and discuss the primary reasons for this.

10:30 a.m. – 11:30 a.m. (1 hour)

Session 3: Recent Legal Developments

Presenter: Damon Talley, General Counsel, Kentucky Rural Water Association

This presentation is a review of the recent developments in public utility law and regulations. Recent changes in Kentucky statutes and regulations affecting the operation of water utilities will be discussed and examined.

11:30 a.m. – 12:30 p.m. Lunch Break

12:30 p.m. – 1:30 p.m. (1 hour)

Session 4: Board and Manager

Presenter: Damon Talley, General Counsel and Gary Larimore, Kentucky Rural Water Association

Effective communication is important in any setting, but effective communications between boards and managers is especially critical. This session will cover topics necessary for effective communications between boards and managers. Included will be the roles of managers and boards, board policies, budgets, personnel policies, and other topics of concern for boards and managers.

1:30 p.m. – 2:30 p.m. (1 hour)

Session 5: Boardmanship

Presenter: Damon Talley, General Counsel, Kentucky Rural Water Association

Managerial Capacity can be a vital component for a utility's goal of maintaining compliance with SDWA regulations as addressed under Capacity Development. While being in a leadership position, board members do have a defined role within the structure of a utility. This session will detail the roles and duties of the board as a whole, the duties of individual board members, and the duties of board officers. Also covered will be the 'legal standard of care' and the different types of board meetings and their requirements. Attendees of this session will learn the importance of utility boards in the Managerial Capacity of a utility.

2:30 p.m. - 3:30 p.m.

(1 hour)

Session 6: Seven Factors Leading to the Success of Drinking Water Utilities in Kentucky

Presenter: Andy Lange, Kentucky Rural Water Association

This session will cover factors that have led to success on Kentucky drinking water utilities. In many ways Kentucky utilities lead the nation. Many factors have gone into making this possible, from adequate financing allowing utilities to manage their capacity development to regulations stemming from the USEPA, KY Division of Water, and the Public Service Commission. These factors have allowed Kentucky drinking water utilities to operate more efficiently and serve greater areas than utilities in other states.

Speaker Bios

Andy Lange is the Assistant Director for the Kentucky Rural Water Association (KRWA) and has been employed there since 1989. Prior to joining KRWA, Mr. Lange worked for the Barron River Area Development District for five (5) years, providing administrative and financial assistance to local governments in the ten-county BRADD region. Mr. Lange has earned a Bachelor of Science in Geography and a Master of Public Administration from Western Kentucky University in Bowling Green, Kentucky. Mr. Lange's duties include involvement with all management and administrative activities of the Association. Other responsibilities include: coordinating and monitoring internal membership activities, producing and editing KRWA printed publications, and assisting in the administration of KRWA finance programs. He has been involved in the production of operation and maintenance manuals for water systems, the final report for the KY River Authority Water Counts project, and Operation Review studies for utilities.

Damon Talley, a 1975 University of Kentucky College of Law graduate, is engaged in the general practice of law in Hodgenville, Kentucky. In 1979, he helped create the Kentucky Rural Water Association and has served as its General Counsel since then. Mr. Talley concentrates his practice in the field of utility law. He currently represents, or has represented, numerous utility clients including water districts, water associations, water commissions, municipalities, and privately owned utilities. Mr. Talley is a frequent speaker at training sessions sponsored by the Kentucky Rural Water Association, Public Service Commission, Division of Water, Utility Management Institute, and other industry groups.

Gary Larimore has been Executive Director of the Kentucky Rural Water Association since its formation in March, 1979. He received both Bachelor of Science and Master of Public Service Degrees from Western Kentucky University in Bowling Green, Kentucky. Mr. Larimore is responsible for the administration and day-to-day operation of the Association's office and supervision of a sixteen-member staff. These duties include budgeting and financial management, personnel management, and acting as the primary representative with the membership, the board of directors, National Rural Water Association, various funding agencies, and other outside organizations. Additionally, Mr. Larimore serves as Secretary/Treasurer of the Kentucky Rural Water Finance Corporation, which was incorporated in 1995 for the purpose of assisting communities in obtaining competitive financing. Other primary duties include representing the Association's legislative and regulatory interests as a full-time lobbyist and working with water-related groups and organizations.