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March 20, 2017

## PARTIES OF RECORD

Re: Case No. 2014-00267

Attached is a copy of a memorandum which is being filed in the record of the above-referenced case. If you have any comments you would like to make regarding the contents of the memorandum please do so within five days of receipt of this letter.

If you have any questions, please contact John Park, Commission Staff Attorney, at 502-782-2589.

Sincerely,

A handwritten signature in blue ink that reads "Talina R. Mathews".

Talina R. Mathews  
Executive Director


JBP/ph

Attachments

**INTRA-AGENCY MEMORANDUM**

**KENTUCKY PUBLIC SERVICE COMMISSION**

**TO:** Case File No. 2014-00267

**FROM:** John B. Park, Staff Attorney 

**DATE:** March 20, 2017

**RE:** Informal Conference of March 13, 2017

Pursuant to Commission Staff's Notice of Informal Conference issued on March 1, 2017, an informal conference was held in this matter on March 13, 2017. A representative of Cannonsburg Water District ("Cannonsburg") and State Representative Kevin Sinnette, counsel for Cannonsburg, participated in the conference with Commission Staff ("Staff"). A copy of the attendance roster is attached.

Commission Staff Attorney John Park began the meeting by advising representatives of Cannonsburg that notes would be taken during the conference and that Staff would prepare and enter into the record a memorandum regarding the conference. Mr. Park further advised that the parties would have five days after the memorandum is entered into the record to file comments on the memorandum.

Cannonsburg brought a coverage map of its water system, and identified for Staff the location of the master meters installed as part of its Commission-approved water loss detection plan, including the two meters with defective registers. Cannonsburg indicated that the manufacturer is going to replace the registers, but still had no timeline for their replacement.

Cannonsburg stated that some higher density areas of its water system are not covered by the master meters. Cannonsburg estimated one half of its water-line miles and less than one half of its water usage are covered. Cannonsburg discussed a 30,000 gallon per day line loss in the Big Run area, and stated that it was having difficulty locating the leak(s) due to a lack of detailed zoning. Cannonsburg stated that KRWA was coming to train its personnel on how to use water loss detection equipment recently purchased by the district, and that it hoped to identify the location of the leak(s) using this equipment.

Cannonsburg identified locations on its system map where it would like to install additional master meters. Cannonsburg estimated that 13 or more additional meters were needed to identify line leaks and prioritize them for repair or line replacement. Cannonsburg stated that it needed to verify line location in some areas before it could propose a detailed plan.

Staff noted that Cannonsburg must obtain Commission approval before spending surcharge funds on additional meters. Staff stated that Cannonsburg could request such authorization in a motion to amend its water loss detection plan by installing additional meters and dividing its system into more zones. Staff stated that Cannonsburg should provide as much detail in its proposed plan amendments as possible.

Cannonsburg requested that Staff schedule another informal conference to help the district develop a plan to refine its water loss detection plan. Staff stated it would schedule another informal conference in four weeks.

There being no further business, the informal conference adjourned.

Attachment

COMMONWEALTH OF KENTUCKY  
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

CANNONSBURG WATER DISTRICT'S )  
UNACCOUNTED-FOR WATER LOSS REDUCTION ) CASE NO.  
PLAN, SURCHARGE AND MONITORING ) 2014-00267  
)

Informal Conference – March 13, 2017

Please sign in:

NAME	REPRESENTING
John Park	PSC Staff
TIM WEBB	CWD
Kevin P. Sinneth	Counsel for CWD
Mark Frost	PSC Staff
JAMES RICE	PSC
Jasen Pennel	PSC Staff
JOHN LYONS	PSC STAFF

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