

COMMONWEALTH OF KENTUCKY  
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ACCREDITATION AND APPROVAL OF A )  
PUBLIC SERVICE COMMISSION WATER )  
PERSONNEL TRAINING SEMINAR AS A ) CASE NO. 2012-00205  
WATER DISTRICT COMMISSIONER TRAINING )  
PROGRAM )

ORDER

KRS 74.020(7) requires that this Commission “encourage and promote the offering of high quality water district management training programs that enhance a water district commissioner’s understanding of his or her responsibilities and duties.” KRS 74.020(8) requires the Commission to conduct a program of instruction “to train newly appointed commissioners in the laws governing the management and operation of water districts and other subjects that the Public Service Commission deems appropriate.”

Pursuant to these statutory mandates, the Commission conducted a training seminar at Erlanger, Kentucky on May 24, 2012. This seminar includes instruction regarding trends in applicable laws and regulations, personnel law and utility administration.<sup>1</sup>

Based upon a review of the course curriculum, the Commission finds that:

1. The course of instruction provided at this seminar will enhance a water district commissioner’s understanding of his or her duties.

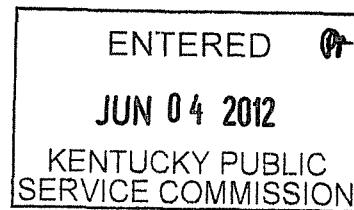
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<sup>1</sup> A course syllabus is appended to this Order.

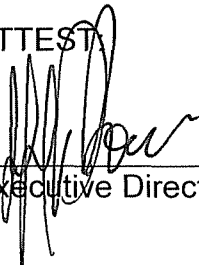
2. The seminar conducted at Erlanger, Kentucky on May 24, 2012 should be approved for 6.0 credit hours of water district management training.

IT IS HEREBY ORDERED that the 2012 Water Personnel Training Seminar, which the Commission conducted at Erlanger, Kentucky on May 24, 2012, is approved for a maximum of 6.0 credit hours of water district management training.

By the Commission



ATTEST

  
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Executive Director

APPENDIX

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE  
COMMISSION IN CASE NO. 2012-00205 DATED **JUN 04 2012**

**2012 Northern Kentucky Water Personnel Training**  
**Presented by the Public Service Commission**  
**Erlanger, Kentucky – May 24, 2012**

- 7:30 - 8:00 Registration and Refreshments**
- 8:00 - 8:10 Welcome and Program Overview**
- 8:10 - 9:10 Recent Developments in Utility Regulation – Gerald Wuetcher, PSC**  
A review of the recent developments in public utility law and regulation. Recent changes in Kentucky statutes affecting the operation of water utilities will be discussed. Recent Public Service Commission's decisions that affect water utilities, personnel, and organizational changes at the Public Service Commission will also be examined. An update on new Public Service Commission initiatives, including the Commission's Small Utilities Division (SMUD), will also be provided.
- 9:20 - 10:20 Kentucky Division of Water Update – Julie Roney, Kentucky Division of Water**  
Presentation on recent developments and activities at Kentucky Division of Water. Includes a brief overview of revisions to the agency's administrative regulations and proposed revisions to federal drinking water laws and regulations.
- 9:20 - 10:20 In the IT Training Room - Customer Representatives Only**  
**Customer Representative Training – Session #1 – Matt Rhody, PSC**  
Question and answer session for utility customer representatives with the Director of the Commission's Consumer Services Division. The requirements of the Commission's regulation on customer relations will be examined in detail.
- 10:30 - 11:30 Basic Personnel Law – Richard Ornstein, Kentucky Association of Counties**  
Presentation will address basic personnel legal issues, including employee hiring, evaluations, and employee discipline, that water district managers and commissioners should be familiar. Presenter will also discuss common problems with Family and Medical Leave Act and Federal Labor Standards Act.
- 11:30 - 12:50 Lunch**
- 12:50 - 1:50 Legal Aspects of Tariffs – Gerald Wuetcher, PSC**  
Presenter will discuss how the contents of the tariff impose legal obligations upon water utilities and the consequences when a utility's practices fail to reflect the provisions of its filed tariff. Discussion will also focus on various provisions that should be contained in a utility tariff, including rules for water main extensions, landlord-renter provisions, leak adjustments, late payment penalties, deposits, and discontinuance of service for non-payment. Presentation also addresses the methods of revising a tariff's provisions and adjusting a utility's rate schedules.
- 2:00 – 4:00 Ethics: A Practical Exercise – Gerald Wuetcher, PSC**  
A review of ethics laws and principles that affect water utility policy makers and managers through the use of diverse and commonly recurring fact situations.
- 3:00 – 4:00 In the IT Training Room - Customer Representatives Only**  
**Customer Representative Training – Session #2 – Matt Rhody, PSC**  
Question and answer session for utility customer representatives with the Director of the Commission's Consumer Services Division. The requirements of the Commission's regulation on customer relations will be examined in detail.

