Ernie Fletcher Governor

Teresa J. Hill, Secretary Environmental and Public Protection Cabinet

Timothy J. LeDonne Commissioner Department of Public Protection



Commonwealth of Kentucky

Public Service Commission
211 Sower Blvd.
P.O. Box 615

Frankfort, Kentucky 40602-0615

rankfort, Kentucky 40602-0615 Telephone: (502) 564-3940 Fax: (502) 564-3460 psc.ky.gov Mark David Goss Chairman

> John W. Clay Vice Chairman

Caroline Pitt Clark Commissioner

September 25, 2007

Mr. John Pierce Garrison-Quincy Water District P.O. Box 279, Murphy's Lane Garrison, KY 41141

DEC 0 5 2007

PUBLIC SERVICE
COMMISSION

Dear Mr. Pierce:

Please find enclosed a copy of the proposed rate application which Commission Staff has completed for the Garrison-Quincy Water District. This application reflects Garrison-Quincy's operations using financial information for the year 2006, adjusted to reflect Commission Staff recommendations and any known and measurable changes occurring since then. It is prepared based upon a revenue increase of \$88,852, as shown on page 3 of the application.

If Garrison-Quincy decides to pursue the recommended rate increase, the District needs to properly notify its customers of the proposed rate increase, have an officer of the District sign the application on page 7, and return an original and 10 copies of the application to the Commission. A copy should also be sent to the Office of the Attorney General at P.O. Box 2000, Frankfort, KY 40602-2000. If the application is properly filed, the Commission will process it as quickly as possible. However, the District cannot begin charging new rates until the Commission has granted its approval of such rates by a written Order.

If you have any questions about the application, please contact me at (502) 564-3940, ext. 453. Thank you for your cooperation, and it has been a pleasure to work with you on this.

Sincerely

Jack Kaninberg

Division of Financial Analysis



APPLICATION FOR RATE ADJUSTMENT BEFORE THE PUBLIC SERVICE COMMISSION

For Small Utilities Pursuant to 807 KAR 5:076 (Alternative Rate Filing)

Garr	ison-Quincy-h	<u>(y-O-Heights Water</u> Nam	District e of Utility	** ***********************************	
P.O.	Box 279, Mur				
Garri	son, Kentucky	, 4114 1			
<u>Ourn</u>	JOH, ROMAON	Business	Mailing Address		***************************************
Teler	ohone Numbe	r (606) 757-4898			
10.04		Area Code	Number	A MARIA MARI	
		I. <u>Bas</u>	sic Information		
	spondence o		ephone number of concerning this a		
	Name:	John Pierce, Man	ager	- Whatever was a second and the seco	
	Address:	P.O. Box 279, Mu	ırphy's Lane		***************************************
		Garrison, KY 411	41		
	Telephone	Number: (<u>606) 7</u>	57-4898	·	
1)	Do you hav	e 500 customers or	fewer?	Yes	No
2)	Revenue Requested	ve \$300,000 in Groot or less? – ; 2006 revenues above the thre	Deviation are less	Yes	No
3)	this Comm	lity filed an annual r ission for the past vious years?	•	Yes	No
4)	Are the ut from any enterprise?		separate nly-owned	Yes	No

NOTICE: To be eligible for consideration of a rate adjustment under this regulation, you must have answered <u>yes</u> to either question 1 or 2 and <u>yes</u> to both questions 3 and 4 above. If you answer <u>no</u> to questions 3 or 4, you must obtain

written approval from the Commission prior to filing this Application. If these requirements are not met, you must file under the Commission's procedural rules. 807 KAR 5:001.

II. Increased Cost Information

- (1) The most recent Annual Report will be used as the basic test period data in order to determine the reasonableness of the proposed rates. The Annual Report used as the basis for the 12 months ending December 31, 2006.
 - a. If you have reason to believe some of the items of revenue and expense listed in the Annual Report will increase or decrease, please list each item, the expected increase or decrease and the adjusted amount.

See Attachment A.

b. Please describe each item that you adjusted on page 2 and how you know it will change. (Please attach invoices, letters, contracts or receipts which will help in proving the change in cost).

Please see the notes to Attachment A for these descriptions.

i. Please list your present and proposed rates for each class (i.e., residential, commercial, etc.) of customer and the percentage of increase proposed for each class:

See attachments

III. Other Information

- a. Please complete the following questions:
 - 1) Please describe any events or occurrences, which may have an effect on this rate review that should be brought to the Commission's attention (e.g., excessive line losses, major repairs, planned construction).
 - 2) Total number of Customers as of the date of filing: 1,074

3) Total amount of increased revenue requested:

\$88,852

- 4) Please circle Yes or No:
 - a) Does the utility have any outstanding indebtedness?

Yes No.

If yes, attach a copy of any documents such as promissory notes, bond resolutions, mortgage agreements, etc.

b) Were all revenues and expenses listed in the Annual Report for 2006 incurred and collected from January 1 to December 31 of that year?

Yes No

If no, list total revenues and total expenses incurred prior to or subsequent to this period and attach invoices or other analysis which show how amounts were calculated.

- 5) Attach a copy of the utility's depreciation schedule of utility plant in service. Reconcile any differences between total depreciation shown on the Annual Report for <u>2006</u> and the amount shown on this schedule **Depreciation schedule attached.**
- 6) If utility is a sewer utility:
 - a) Attach a copy of the latest State and Federal Income Tax Returns. **Not applicable**
 - b) How much of the utility plant was recovered through the sale of lots or other contributions? (If unknown, state the reason).
- b. Please state the reason or reasons why a rate adjustment is requested. (Attach additional pages if necessary).

Garrison-Quincy's costs have continued to increase since its last rate case, and its current rates do not provide adequate funds to recover all of its operating expenses.

IV. Billing Analysis

The billing analysis is the chart reflecting the usage by the customers as well as the revenue generated by a specific level of rates. A billing analysis of both the current and proposed rates is mandatory for analysis of this rate filing. The following is a step-by-step description which may be used to complete the billing analysis. A completed sample of a billing analysis is also included. Although the sample reflects water usage, it is equally applicable for gas companies using declining block rate design. This billing analysis is not intended for companies using a flat rate design.

Usage Table (Usage by Rate Increment) a.

Information needed to complete the usage table should be obtained from the meter books or other available usage records. The usage table is used to spread total usage into the proper incremental rate step.

Column No. 1 is the incremental steps in the present or proposed rate schedule for which the analysis is being made. Column No. 2 is the number of bills in each incremental rate step. Column No. 3 is the total gallons used in each incremental rate step. Column Nos. 4, 5, 6, 7, 8, and 9 are labeled to correspond to the incremental rate steps shown in Column No. 1 and contain the actual number of gallons used in each incremental rate step.

Example for completing Usage Table is as follows:

Column No. 1 is incremental rate steps.

Columns numbered 2 and 3 are completed by using information obtained from usage records.

Columns numbered 4, 5, 6, 7, 8, and 9 are completed by the following steps:

1st 2,000 gallons minimum bill rate level Step 1:

432 Bills

518,400 gallons used

All bills use 2,000 gallons or less, therefore, all usage

is recorded in Column 4.

Step2: Next 3,000 gallons rate level

1.735 Bills

4,858,000 gallons used

 1^{st} 2,000 minimum x 1,735 bills = 3,470,000 gallons –

record in Column 4.

Next 3,000 gallons – remainder of water over 2,000 =

1,388,000 gallons – record in Column 5.

Step3: Next 10,000 gallons rate level

1.830 Bills

16,268,700 gallons used

1st 2,000 minimum x 1,830 bills = 3,660,000 gallons -record in Column 4.

Next 3,000 gallons x 1,830 bills = 5,490,000 gallons – record in Column 5.

Next 10,000 gallons – remainder of water over 3,000 = 7,118,700 gallons – record in Column 6.

Step4: Next 25,000 gallons rate level

650 Bills

15,275,000 gallons used

1st 2,000 minimum x 650 bills = 1,300,000 gallons – record in Column 4.

Next 3,000 gallons x 650 bills = 1,950,000 gallons – record in Column 5.

Next 10,000 gallons x 650 bills = 6,500,000 gallons – record in Column 6.

Next 25,000 gallons – remainder of water over 10,000 = 5,525,000 gallons – record in Column 7.

Step5: Over 40,000 gallons rate level

153 Bills

9,975,600 gallons used

1st 2,000 minimum x 153 bills = 306,000 gallons – record in Column 4.

Next 3,000 gallons x 153 bills = 459,000 gallons – record in Column 5.

Next 10,000 gallons x 153 bills = 1,530,000 gallons – record in Column 6.

Next 25,000 gallons x 153 bills = 3,825,000 gallons – record in Column 7.

Over 40,000 gallons – remainder of water over 25,000 = 3,855,600 gallons – record in Column 8.

Step6: Total each column for transfer to Revenue Table.

b. <u>Revenue Table</u> (Revenue by Rate Increment)

The Revenue Table is used to determine the revenue produced from the Usage Table. Column No. 1 is the incremental rate steps in the rate schedule for which the analysis is being made. Column No. 2 indicates the total number of bills. Column No. 3 is the number of gallons accumulated in each rate increment (Totals from Columns 4, 5, 6, 7, and 8 of the above usage table). Column No. 4 is the rates to be used in determining revenue. Column No. 5 contains the revenue produced.

Revenue from Present/Proposed Rates Test Period from 01-01-XX to

USAGE TABLE

Usage by Rate Increment

Class: Residential

	(2)	(3)	(4)	(5)	(9)	<u>(</u>)	(8)	(6)
m		Gallons/Mcf	First 2,000	Next 3,000	Next 10,000	Next 10,000 Next 25,000 Over 40,000	Over 40,000	Total
First 2.000 Minimum Bill	432	518,400	518,400					518,400
Ľ	1,735	4,858,000	3,470,000	1,388,000				4,858,000
	1.830	16.268.700	3,660,000	5,490,000	7,118,700			16,268,700
	650	15.275.000	1,300,000	1,950,000	6,500,000	5,525,000		15,275,000
Over 40.000 Gallons	153	9,975,600	306,000	459,000	1,530,000	3,825,000	3,855,600	9,975,600
Totals 4	4,800	46,895,700	9,254,400	9,287,000	15,148,700	9,350,000	3,855,600	3,855,600 46,895,700

REVENUE TABLE

Revenue by Rate Increment

(1)	(2)	(3)	(4)	(5)
	Bills	Gallons/Mcf	Rates	Revenue
First 2.000 Minimum Bill	4,800	9,254,400	9,254,400 \$ 5.00 Minimum Bill	\$ 24,000.00
Next 3,000 Gallons		9,287,000	9,287,000 \$ 2.50 per 1,000 Gal.	23,217.50
Next 10 000 Gallons		15,148,700	15.148,700 \$ 2.00 per 1,000 Gal.	30,297.40
Next 25 000 Gallons		9.350,000	9.350.000 \$ 1.25 per 1,000 Gal.	11,687.50
Over 40 000 Gallons		3,855,600	3,855,600 \$ 0.75 per 1,000 Gal.	2,891.70
Totals	4,800	46,895,700		\$ 92,094.10 Total Revenue

Instructions for Completing Revenue Table:

- Complete Columns No. 1, 2, and 3 using information from Usage Tables.
- Complete Column No. 4 using rates either present or proposed. **5004**
- Column No. 5 is completed by first multiplying the bills times the minimum charge.
- Then, starting with the second rate increment, multiply Column No. 3 by Column No. 4 and total.

V. General Information/Customer Notice

- 1) Filing Requirements:
 - a. If the applicant is a corporation, a certified copy of its articles of incorporation must be attached to this application. If the articles and any amendments thereto have already been filed with the Commission in a prior proceeding, it will be sufficient to state that fact in the application and refer to the style and case number of the prior proceeding.
 - b. An original and 10 copies of the completed application should be sent to:

Executive Director
Kentucky Public Service Commission
211 Sower Boulevard
Post Office Box 615
Frankfort, Kentucky 40602

Telephone: 502 / 564 - 3940

c. One Copy of the completed application should also be sent at the same time to:

Public Service Litigation Branch Office of the Attorney General Post Office Box 2000 Frankfort, Kentucky 40602-2000

- 2) A copy of the customer notice must be filed with this application. Proper notice must comply with Section 4 of this regulation.
- 3) Copies of this form and the regulation may be obtained from the Commission's Office of Executive Director; or by calling 502 / 564 3940.

4)	I have read and	completed th	his application,	and to the	best of my
	knowledge all the	information	contained in this	s application	is true and
	correct.	^			

Signed

Officer of the Company

Title

Date

11-06-07

Garrison Quincy WD Attachment A

Garrison-Quincy Pro Forma	2006	Adjustments	Ref.	Adjusted
Water Sales Revenue	\$317,851	(\$5,974)		\$311,877
Other Op. Revenue	\$11,004	\$32,528		\$43,532
Water Sales Revenue	\$328,855	\$26,554	Α	\$355,409
Employee Salaries Expense	\$89,332	\$11,623	В	\$100,955
Officer Salaries Expense	\$6,600	0	***************************************	\$6,600
Pensions/Benefits Expense	\$12,632	\$5,711	С	\$18,343
Purchased Water Expense	\$31,578	(\$4,391)	D	\$27,187
Purchased Power Expense	\$19,409	(\$1,968)	E	\$17,441
Chemicals Expense	\$4,212	(\$427)	F	\$3,785
Materials/Supplies Expense	\$15,996	0		\$15,996
Contract Services-Acct. Expense	\$3,000	\$200	G	\$3,200
Contract Services-Other Expense	\$1,300	0		\$1,300
Transportation Expense	\$4,119	0		\$4,119
Insurance Expense	\$23,069	0		\$23,069
Reg. Com Expense	0	\$561	Н	\$561
Bad Debt Expense	\$2,191	(\$1,394)	ı	\$797
Miscellaneous Expense	\$33,059	(\$4,481)	J	\$27,672
'		(\$533)		
		(373)		
Tot. Water Util. Expense	\$246,497	\$4,528		\$251,025
Depreciation Expense	\$125,070	0		\$125,070
Amortization Expense	0	\$3,320	K	\$3,320
		\$124		\$124
Taxes OT Income Expense	\$7,609	\$619	L	\$8,228
Total Operating Expenses	\$379,176	\$8,591		\$387,767
Total Operating Income	(\$50,321)	\$17,963		(\$32,358)
Interest Income	\$10,849	(\$10,022)	M	\$827
Interest Expense	(\$43,265)	0		(\$43,265)
Net Income	(\$82,737)	\$7,941		(\$74,796)

\$ 387,767 - Adjusted Operating Expenses

\$ 71,158 - 1.2 Debt Service Coverage

\$ 458,925 - Revenue Requirement

(\$355,409) - Normalized Revenues

(\$ 827) - Interest Income

\$ 102,689 - Justified Increase

\$ 88,852 - Requested Increase (25% over Normalized Revenues)

Pro Forma Debt Service:

\$14,600 - 2008 principal \$16,200 - 2009 principal

\$17,300 – 2010 principal \$48,100 – Total

\$16,033 - 3 yr. avg.

\$43,265 - 2006 Interest

\$59,298 - Debt Service x 1.2 = \$71,158

Reference Notes:

- A. Water Sales Revenue was normalized based on the results of commission staff's billing analysis
- B. Employee Salaries Expense was adjusted to reflect the 2007 salaries of five workers, as follows:

Title	2007 Salary
Manager	\$29,806.40
Operator	\$23,732.80
Operator	\$18,220.80
Office Worker	\$16,078.40
Office Worker	\$13,117.00
Total	\$100,955.40

- **C. Pensions and Benefits Expense** was adjusted to reflect a retirement system contribution rate of 16.17% on pro forma salaries of \$100,955 for 2007, and a contribution rate of 2% into a 401k fund.
- **D. Normalized Purchased Water Expense** was calculated as follows, including an adjustment for excess line loss (Garrison-Quincy's line loss was 22.87% for 2006, and the Commission normally allows no more than 15% line loss for ratemaking purposes):

	2006	Proforma	Purchased	Produced
Purchased (23.87%)	17,503			
Produced (76.13%)	55,833			
Tot. (100%)	73,336			
Water sold (72.67%)	53,292	53,781,472		
Water used by GQ (4.46%)	3,274	3,300		
Subtotal (77.13%)	;	53,784,772		
Unacct for loss (22.87%)	16,770	16,925,583		
Total (100%)	73,336	74,007,805		
Hold to 15% line loss		9,491,430		
Add Sales and Use		53,784,772		
Total if 15% line loss		63,276,202	15,104,029	48,172,173
Actual at 22.87%		16,925,583		
15% line loss		9,491,430		
Excess line loss		7,434,153	1,774,532	5,659,621
			\$1.80/th.	
Line loss Adjustment			\$3,194	

⁻²⁰⁰⁶ Purchased Water Expense \$31,578 divided by Purchases of 17,503 = \$1.80 average rate.

E. Purchased Power Expense was adjusted for excess line loss as follows:

2006 Purchased Power Expense - \$19,409 Divided by 2006 thousand gallons produced and purchased of 73,336 = \$.2647 purchased power cost per thousand x total excess line loss of 7,434,153 gallons = **\$1,968 adjustment**

F. Chemicals Expense was adjusted for excess line loss as follows:

2006 Chemicals Expense \$4,212 Divided by 2006 thousand gallons produced of 55,833 = \$.0754 chemicals cost per thousand x Excess proforma production of 5,659,621 gallons = **\$427 adjustment**

⁻Proforma purchases of 15,104,029 (including 15% line loss) x \$1.80 = \$27,187 allowed purchased water expense.

- **G. Contractual Services Accounting Expense** was adjusted to reflect a pro forma expense of \$3,200, up from \$3,000 in 2006.
- H. Regulatory Commission Expense of \$561 was reclassified from Miscellaneous Expenses.
- **I. Bad Debt Expense** was higher than normal in 2006, so a three-year average was taken, resulting in an adjustment of \$1,394.
- **J. Miscellaneous Expenses** were adjusted to remove or reclassify five items. The first was the reclassification of the above-mentioned Regulatory Commission Expense of \$561. The second was the removal of \$1,000 of Christmas bonuses. The remaining three adjustments were to remove charges totaling \$2,920 which are not expected to recur, an expenditure of \$533 for one-time chemical tests, and another testing expenditure of \$373 which occurs every three years. The latter expense has been included in Amortization Expenses based upon a three-year recovery period.
- **K. Amortization Expense** was adjusted to include the \$3,320 amortization expense allowed in Garrison-Quincy's most recent rate case in 2006, and to allow a three-year recovery of \$124 for the chemical test of \$373 removed from Miscellaneous Expenses.
- **L. Taxes Other Than Income Expense** was adjusted to reflect FICA taxes of \$8,228 based on pro forma Salaries Expense of \$107,555 for the employees and officers times the FICA rate of 7.65%.
- **M. Interest Income** was adjusted to remove the \$10,022 of interest associated with restricted cash, which was 92.374% of total cash investments.

GARRISON-QUINCY WATER DISTRICT

FIXED ASSETS & DEPRECIATION

DECEMBER 31, 2005 and 2006

				COST					ALLOWAI	VCE FOR	ALLOWANCE FOR DEPRECIATION	ATION		
	Bal 12-:	Balance 12-31-04	2005 ADDITIONS	· BALANCE 12/31/2005	2006 ADDITIONS	BALANCE 12/31/2006	Life	Balance 12-31-04	2005 PROVISION	BALANCE 12/31/2005	i l	2006 PROVISION	BALANCE 12/31/2006	Book Value
Land and Land Rights	₩	3,576		\$ 3,576	-	\$ 3,576								3,576
Structures & Improvements		48,666		48,666		48,666	37.5	17,061	1,298		18,359	1,298	19,657	29,009
Collecting Reservoirs Wells & Springs Pumping Equipment		42,579 42,622 167,282		42,579 42,622 167,282	94,229	42,579 136,851 167,282	45 20	13,728 10,287 59,624	946 947 8,364	0	14,674 11,234 67,988	946 3.041 8.364	15,620 14,275 76,352	26,959 122,576 90,930
Water Treatment Trans Distr & Mains Services	,2	542,810 2,161,819 7,875		542,810 2,161,819 7,875	171,030	542,810 2,332,849 7,875	20 50 40	352,923 301,166 3,781	27,141 43,236 197	38 34	380,064 344,402 3,978	27,141 46,657 197	407,205 391,059 4,175	135,606 1,941,790 3,700
Meters & Meter Installations Hydrants		99,546 2,076	5,100	104,646 2,076	5,100	- 109,746 2,076	10 45	14,931 948	10,720 46	0	25,651 994	10,975 46	36,626 1,040	73,120 1,036
Office Furniture & Equipment Transportation Equipment Tools, Shop Equipment		18,620 55,579 41,101	- 10,100	18,620 55,579 51,201	15,938	- 18,620 71,517 51,201	5 5	10,450 43,150 22,168	1,862 11,116 11,250	— m m	12,312 54,266 33,418	1,862 14,303 10,240	14,174 68,569 43,658	4,446 2,948 7,543
TOTALS	\$	3,234,151	15,200	3,249,351	286,297	3,535,648		\$850,217	\$ 117,123	96 \$	967,340 \$	125,070	\$1,092,410	\$2,443,238
Construction in Progress Sewer Project Red Brush McDowell		170,459	61,930	232,389	106,852	339,241		ar.						
TOTAL CONSTRUCTION		170,459	61,930	232,389	106,852	339,241								
TOTAL PLANT	33	3,404,610	\$ 77,130	77,130 \$ 3,481,740	\$ 393,149	\$ 3,874,889								

FORM RD 1951-9

UMITED STATES DEPARTMENT OF AGRICULTUPE RURAL DEVELOPMENT ANNUAL STATEMENT OF LOAN ACCOUNT

000-101-3000

SAVE THIS INFORMATION FOR INCOME TAX PURPOSES

005 123105 PAGE DATE

10724774	ETNAL VE	AR OF LOAN 30	42		
ADVANCES	INTEREST	PRINCIPAL	YOTAL Y	INTEREST RATE	EFFECTIVE DATE
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0.00 INTEREST	44,308,10	22,900.00	67,208.10		
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ANNUAL STATEMENT OF LOAN ACCOUNT

SAVE THIS INFORMATION FOR INCOME TAX PURPOSES

PAGE 001 123105

DATE CASE NUMBER 20-068-0610724771 FINAL YEAR OF LOAN 2006 FUND CODE 81 LOAM NUMBER O1 DATE OF LOAM 11/15/66 INTEREST RATE 03,7500 AMOUNT OF LOAM 240,000.00 INTEREST EFFECTIVE DESCRIPTION ADVANCES INTEREST PRINCIPAL TOTAL RATE BEGIN LOAN BALNCE 32.68 10,000.00 10,032.88 010105 PAYMENT 187.50 0.00 187.50 R 03.7500 060605 PAYMENT 187.50 10,000.00 10, 187, 50 R 03 7500 122105 TOTAL LOAN PMTS 375.00 10,000.00 10,375.00 LOAN ACTIVITY 10,000.00 10,375.00 UNPO INTEREST 0.00 ** LOAM BALANCE. NXT AMT DUE PAYMENT STATUS UNPO PRIN 0.00 ** DATE DUE TAXES PAID so here unper balances may not reflect the total amount due to the Agency of payoff. ey it payelf. The emount shown may not be fully deductible by you. Limits based on the losn amount and she ost and oslue of the secured property may abbly, Also, you may only deduct pherest to the extent it was insuffed by you, actually paid by you, and not reimbursed by another person. RECEPTENT'S/LENDER'S name, address, and telaphone number CORRECTED III Chested OHB NO.1545-0901 USDA. RURAL DEVELOPMENT Mortgage PHONE#(314)457-4310 P.G. BOX 200011 FC-351 Interest ST. LOUIS, MO 63120-0011 Form 1098 Statement RECIPIENT'S Federal Identification no. | PAYER'S social security number Mortgage interest received from payer(s)/borrower(s) COPY A 431757115 610724771 \$ 0.00 FOR PAYER The information in boxes 1, and 3 is important tax information and it being turn-shed to the information and it being turn-shed to the information and it being turn-shed to the information and it is selected in the information of the information of the information and it is a selected to the information and it is a selected to the information of the information in the interest of the interest of the interest of the interest on your return of interest on your return. PAYER'S/BORRONER'S name and address 2 Points paid on purchase of principal residence
15ee Box 2 instructions: 20-704 GARRISON-QUINCY-KY-3 Metund pt overpaid Interest ISee Bax 3 instructions. 20-704 O'HEIGHTS WATER DISTRICT P 0 BOX 279 IRS FORM 1088 DDES NOT APPLY TO GARRISON KY YOUR LOAN TYPE, PLEASE SEE IRS INSTRUCTIONS. Account number (see Instructional 20068061072477191 01 FORM 1098

04/27/2006 14:58 FORM RD 1951-9 (03/05)

UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT ANNUAL STATEMENT OF LOAN ACCOUNT

SAVE THIS INFORMATION FOR INCOME TAX PURPOSES

PAGE 002 DATE 123105

UND CODE 91 LOAN MUNE	ICA OS DATE O		INTEREST MATE 06.37	DU AMOUNT OF LUAN	250,000 INTEREST	EFFECTIVE
DESCRIPTION	ADVANCES	INTEREST	FRINCIPAL	TOTAL Y		DATE
BEGIN LOAN BALNCE		28.70	211,000.00	211,028.70		01010
YMENT YMENT		6,725.62 6,725.62	0.00 4.000.00	6,725.62 R		06060 12210
FOTAL LOAN PMTS		13,451.24	4.000.00	17,451.24		
OAN ACTIVITY	0.00	13,451.24	4,000.00	17.451.24		
	NPD INTEREST 10,725.62	29.41 DAT	TO UNPO PRIN	207,000.00		
YMENT STATUS		ON SCHEDULE	hriime / 15 kmmar William	/ /		
		TAXE	PAID			
These unnald balences may not	retient the lotal amou	onl due to the Agency e	C payoff.			
USDA, RURAL DEVELOR PHONE#(314)457-4310 DO BOX 200011 FC- TO LOUIS, MO 6312	PMENT) -351	ne number PC PC PC PC PC PC PC PC PC PC PC PC PC P	AUTION: The amount chown may be found to the property of the property of the property may should be property may should be property may show the property may show the property of the propert	2005 Form 1098	Ma In:	ortgage ferest atement
ECIPIENT'S Federal Identifica 431757115	1	cial sacurity number -	\$ 0.00	om payer(al/borrower(s)		COPY B PAYER
AVER'S/BORROWER'S name a	ind addrage		Points paid on purchase of p	rincipal residence See Box 2 (natructions.)	The information in the state of	illon in boxes. Important tax and is being the internal rylps. If you a file a return,
20-704 . GARRISON-QUINCY O'HEIGHTS WATER DISTRICT P O BOX 279		4	Refund of oversald interest is		rancilon ma you if the inst an und results ber	penetry of other penetry of the second of th
P U DUA 2/8	41141		IRS FORM 1098 DE		you did not	report this re

אמרב-וכו-ממם דק: סמ סמף-וסו-מסמפ FORM RD 1951-9 (03/05)

UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT ANNUAL STATEMENT OF LOAN ACCOUNT

SAVE THIS INFORMATION FOR INCOME TAX PURPOSES

004 123105 PAGE DATE

				SOOO AMOUNT OF LOAN	INTEREST	.00 EFFECTIVE
DESCRIPTION	ADVANCES	INTEREST	PRINCIPAL	TOTAL	T RATE	DATE
BEGIN LOAN BALNCE		0.00	274,500.00	274,500.00		010105
AYMENT AYMENT		6,176.25 6,Q86.25	4.000.00	10,176,25 6,086.25		060605
				•		
		•				
TOTAL LOAN PMTS		12,262.50	4,000.00	16,262.50		
		10 000 10				
	0.00 NPD INTEREST		O ++ UNPO PRIN	16,262.50		
AXY AMT DUE	6,086,25	DN SCHEDULE	TE DUE 010106	. W I . M		
			ES PAID			
seyhess unpaid balances may no	Latter the talet amo	uni dua le lhe Aktacu	al horall			
RECIPIENT'SZLENDER'S name		ne number	or be fully deductible by you.	OMB NO. 1545-09	O1 CORRE	CTED III checked)
USDA, RURAL DEVELOR PHONE#(314)457-4310 P.D. BOX 200011 FC	o .		TAUTITY. The amount shown mides to life development of the control	2005	1	ortgage
ST. LOUIS, MO 631		,	ov enomár pareon.	Porm 1098		terest .
NECIPIENT'S Pederal Identifica	tionne. PAYER'S so	olal security number	4 Murigage Interest received			capy B
431757115		24771	\$ 0.00		1	PAYER
PAYER'S/BORROWER'S name	and address		2 Points paid on purchase of	principal residence (See Box 2 instructions)	The inform 2, and 3 is information furnished i Hevenus Se	ation in boxes 1, important tax and it being o the internal rvice if you are
GARRISON-QUINCY O'HEIGHTS WATER DISTRICT		4	3 Refund of averpelar Interest	the Box 3 instructions.)	negligence senction may you if the inst an und results bac buereisted	and it being of the initiation of the initiation of the penalty of other type imposed on its determines ergayment of the ause you a deduction a miner of the penalty for the penalty of the penalty for the penalty of t
P O BOX 279 Garrison ky	. 41141		IRS FORM 1098	DOES NOT APPLY 1	O jar inese :	original interest of tolors of because trapert this reform on your return.

United States Department of Agriculture, Rural Development Annual Statement of Loan Account

SAVE THIS INFORMATION FOR INCOME TAX PURPOSES

PAGE 003 DATE 123105

n Féren attau		F LUAN 02/23/8			50,000.	EFFECTIVE
DESCRIPTION	ADVANCES	INTEREST	PRINCIPAL	TOTAL T	RATE	DATE
BEGIN LOAN BALNCE		5.67	40,500.00	40,505.67	ı	01010
AYMENT AYMENT		1,189.68	0.00 900.00	1,189,68 R. 2,089.68 R.	05.8750 05.8750	06060 12210
TOTAL LOAN PMTS		2;379,36	900.00	3,279.36		
OAN ACTIVITY	0.00	2,379,36	900.00	3,279.36		<u> </u>
OAN BALANCE UN	PD INTEREST 2,089.68	5.83 DAT	E DUE 010106	39,600,00 **		
TYMENT STATUS		ON SCHEDULE	Backway Richtelland Princip	CU		
		TAXE	F PAID			
Without unpuld belaness May not	reflect the total emot	on due to the Agency	st payaff.			
ECIPIENT'S/LENDER'S fame.	. address, and telepho	ne number no	AUTION: the amount shown may a be fully deductible by you, mile based as the loan sount and the cost and value of	OMB NO.1545-0901	CORREC	IEO III ohecki
JSDA, RURAL DEVELOR PHONE#(314)457-4310 P.O. BOX 200011 FC-		in ap in wa pa	e secured properly may ply, Alex, you may quily deduct areat to the extent ti as incurred by you, actually ld by you, and not reimpursed another person.	2005		rtgage erest
57. LOUIS, MO 6312	20-0011		22.00%	Form 1098		tement
ECIPIENT'S Pederal identifica 431757115		24771	Mortgage Interest received from	om payaris)/borrowerial#	1	OPY B
AYER'S/BORROHER'S name a			y Vointe paid on purchase of be	fincipal fasidanca		
20-704 GARRISON-QUINCY O'HEIGHTS WATER			3 Hetund of overpaid interest (5	ee Box 3 Instructions.)	Revenue Servequired to negligence p sanction may you if the if inst sh under results bace.	ion in boxes impertant tax mind is being the line for you a line if you a line is you a line if you a line is fever in a line is the line in a line is the line in a l
DISTRICT P O BOX 279			IRS FORM 1088 DO	SES NOT APPLY TO	for this mor	toage interest this or becau report this re

Attachment

Garrison-Quincy-KY-O'Heights Water District

Billing Analysis

CURRENT RATES

Billing Analysis for: Garrison-Quincy-KY-O'Heights Water District Test Period From: January through December 2006						
Normalized Sur						
Meter Size	Bills	Gallons Sold	Revenue			
5/8 inch	12,805	51,139,636	\$298,779			
1 inch	70	615,910	4,431			
2 inch	12	1,649,840	6,033			
ZIIICII	12	1,049,040	0,033			
Bulk Loading Station		376,086	2,633			
TOTALS	12,887	53,781,472	\$311,877			

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Billing Analysis for:	Garrison-Qu	uincy-KY	-O'Heights W	ater District			
Meter Size:	5/8 inch						
NORMALIZED							
				FIRST	NEXT	NEXT	NEXT
	USAGE	BILLS	GALLONS	2,000	3,000	5,000	10,000
FIRST	2,000	3732	3,592,907	3,592,907			
NEXT	3,000	5691	19,216,314	11,382,000	7,834,314		
NEXT	5,000	2729	18,248,175	5,458,000	8,187,000	4,603,175	
NEXT	10,000	653	10,082,240	1,306,000	1,959,000	3,265,000	3,552,240
		12805	51,139,636	21,738,907	17,980,314	7,868,175	3,552,240
REVENUE BY RATE	INCREMEN	Т					
		BILLS	GALLONS	RATE	REVENUE		
FIRST	2,000	12805	21,738,907	\$12.18	\$155,965		
NEXT	3,000		17,980,314	5.45	97,993		
NEXT	5,000		7,868,175	4.13	32,496		
NEXT	10,000		3,552,240	3.47	12,326		
	TOTAL	12805	51,139,636		\$298,779		

Billing Analysis for: G					
Meter Size:	1 inch				
NORMALIZED					
				FIRST	NEXT
	USAGE	BILLS	GALLONS	10,000	10,000
FIRST	10,000	50	131,010	131,010	
NEXT	10,000	20	484,900	200,000	284,900
		70	615,910	331,010	284,900
REVENUE BY RATE I	NCREMENT				
		BILLS	GALLONS	RATE	REVENUE
FIRST	10,000	70	331,010	\$49.18	\$3,443
NEXT	10,000		284,900	3.47	989
	TOTAL	70	615,910		\$4,431

Billing Analysis for:	Garrison-Quine	cy-KY-O'Heigh	ts Water Distri	ct	
Meter Size:	2 inch				
NORMALIZED					
				FIRST	NEXT
	USAGE	BILLS	GALLONS	50,000	50,000
FIRST	50,000	1	11,200	11,200	
NEXT	50,000	11	1,638,640	550,000	1,088,640
		12	1,649,840	561,200	1,088,640
REVENUE BY RATE	INCREMENT				
		BILLS	GALLONS	RATE	REVENUE
FIRST	50,000	12	561,200	\$187.98	\$2,256
NEXT	50,000		1,088,640	3.47	3,778
	TOTAL	12	1,649,840		\$6,033

Attachment

Garrison-Quincy-KY-O'Heights Water District

Billing Analysis

Proposed Rates

Billing Analysis for: Garrison-Quinc	y-KY-O'Heights W	later District	
Test Period From: January through	December 2006		
PROPOSED RATE SUMMARY			
Meter Size	Bills	Gallons Sold	Revenue
5/8 inch	12,805	51,139,636	\$386,322
1 inch	70	615,910	5,643
2 inch	12	1,649,840	7,487
Bulk Loading Station		376,086	2,633
TOTALS	12,887	53,781,472	\$402,085

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Billing Analysis for:	Garrison-Qu	incy-KY	-O'Heights W	ater District			
Meter Size:	5/8 inch						
PROPOSED RATE							
				FIRST	NEXT	NEXT	NEXT
	USAGE	BILLS	GALLONS	2,000	3,000	5,000	10,000
FIRST	2,000	3732	3,592,907	3,592,907			
NEXT	3,000	5691	19,216,314	11,382,000	7,834,314		
NEXT	5,000	2729	18,248,175	5,458,000	8,187,000	4,603,175	
NEXT	10,000	653	10,082,240	1,306,000	1,959,000	3,265,000	3,552,240
		12805	51,139,636	21,738,907	17,980,314	7,868,175	3,552,240
REVENUE BY RATE	INCREMENT	Γ					
		BILLS	GALLONS	RATE	REVENUE		
FIRST	2,000	12805	21,738,907	\$16.53	\$211,667		
NEXT	3,000		17,980,314	6.49	116,692		
NEXT	5,000		7,868,175	5.43	42,724		
NEXT	10,000		3,552,240	4.29	15,239		
	TOTAL	12805	51,139,636		\$386,322		

Billing Analysis for: G	arrison-Quir	ıcy-KY-O'	Heights Water Di	strict	
Meter Size:	1 inch				
PROPOSED RATE					
				FIRST	NEXT
	USAGE	BILLS	GALLONS	10,000	10,000
FIRST	10,000	50	131,010	131,010	
NEXT	10,000	20	484,900	200,000	284,900
		70	615,910	331,010	284,900
REVENUE BY RATE I	NCREMENT				
		BILLS	GALLONS	RATE	REVENUE
FIRST	10,000	.70	331,010	\$63.15	\$4,421
NEXT	10,000		284,900	4.29	1,222
	TOTAL	70	615,910		\$5,643

Billing Analysis for: G					
Meter Size:	2 inch				
PROPOSED RATE					
				FIRST	NEXT
	USAGE	BILLS	GALLONS	50,000	50,000
FIRST	50,000	1	11,200	11,200	
NEXT	50,000	11	1,638,640	550,000	1,088,640
		12	1,649,840	561,200	1,088,640
REVENUE BY RATE IN	NCREMENT				
		BILLS	GALLONS	RATE	REVENUE
FIRST	50,000	12	561,200	\$234.75	\$2,817
NEXT	50,000		1,088,640	4.29	4,670
	TOTAL	12	1,649,840		\$7,487

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Attachment Garrison-Quincy-KY-O'Heights Water District COST OF SERVICE STUDY

Allocation of Plant Value							
Garrison-Quincy-KY-O'Heights Water District							
	Total	Commodity	Demand	Customer			
Land & Land Rights	\$3,576		\$3,576				
Structures and Improvements	48,666		48,666				
Reservoirs	47,943		47,943				
Wells and Springs	136,851		136,851				
Trasmission & Distribution Mains	2,317,588		2,317,588				
Meters & Meter Installation	119,646			119,646			
Water Treatment Equipment	542,810		542,810				
Pumping Equipment	167,282		167,282				
Services	7,875			7,875			
Hydrants	2,076			2,076			
Subtotal	\$3,394,313		\$3,264,716	\$129,597			
Allocation Percentages	100%		96.2%	3.8%			
Office Furniture & Equipment	\$18,620		\$17,912	\$708			
Transportation Equipment	71,517		68,799	2,718			
Power Operaterd Equipment	51,201		49,255	1,946			
Subtotal	\$141,338		\$135,967	\$5,371			
Total	\$3,535,651		\$3,400,683	\$134,968			

Source: PSC Annual Report 2006

	Allocation of D			
Garr	ison-Quincy-KY-O'F	leights Water D	District	Γ
	Total	Commodity	Demand	Customer
Structures & Improvements	\$19,657		\$19,657	
Reservoirs	15,848		15,848	
Wells and Springs	14,275		14,275	
Pumping Equipment	76,352		76,352	
Water Treatment Equipment	406,206		406,206	
Trasmission & Distribution Mains	391,562		391,562	
Meters	36,894			\$36,894
Hydrants	1,040			1,040
Services	4,175			4,175
Subtotal	\$966,009		\$923,900	\$42,109
Allocation Percentages	100%		95.6%	4.4%
Office Furniture & Equipment	\$14,174		\$13,550	\$624
Transportation Equipmetn	68,569		65,552	3,017
Tools, Shop & Garage Equip	43,657		41,736	1,921
Subtotal	\$126,400		\$120,838	\$5,562
Total	\$1,092,409		\$1,044,738	\$47,671

Source: PSC Annual Report 2006

Allocation of	Allocation of Operation & Maintenance Expense						
Garrison-Q	Garrison-Quincy-KY-O'Heights Water District						
	Total	Commodity	Demand	Customer			
Employee Salary Expense	\$71,149		\$41,953	\$29,196			
Pension & Benefits	12,932		7,631	5,301			
Purchased Water	27,187	\$27,187					
Purchased Power	17,441	17,441					
Chemicals	3,785	3,785					
Transportation Expense	4,119		4,119				
Bad Debt Expense	797			797			
Subtotal	\$137,410	\$48,413	\$53,703	\$35,294			
Less Commodity	(\$48,413)						
Total	\$88,997						
Allocation Percentages	100%		60%	40%			
Salaries & Wages-Admin	\$29,806		\$17,884	\$11,922			
Salaries & Wages-Officers	6,600		3,960	2,640			
Pension & Benefits-Admin	5,411		3,247	2,164			
Insurance	23,069		13,841	9,228			
Contractual Services-Accounting	3,200		1,920	1,280			
Contractual Services-OTHER	1,300		780	520			
Reg Com Expense	561		337	224			
Taxes other than Income	8,228		4,937	3,291			
Amortization Expense	3,444		2,066	1,378			
Materials and Supplies	15,996		9,598	6,398			
Miscellaneous Expense	27,672		16,603	11,069			
Subtotal	\$125,287		\$75,173	\$50,114			
Operating Expenses	\$262,697	\$48,413	\$128,876	\$85,408			

Source: Field Review 2007

Al	location of Cost	of Service		***************************************			
Garrison-Quincy-KY-O'Heights Water District							
	Total	Commodity	Demand	Customer			
Operation & Maintenance	\$262,697	\$48,413	\$128,876	\$85,408			
Debt Service ¹	71,158		68,454	2,704			
Depreciation ²	110,394		105,537	4,857			
General Water Service Cost	\$444,249		\$302,867	\$92,969			
Less:							
Interest Income	\$827			\$827			
Other Operating Income	43,532			43,532			
Bulk Sales ³	2,633			2,633			
Revenue Required from Rates	\$397,257	\$48,413	\$302,867	\$45,977			
NOTES:							

¹The Debt Service has been allocated on the percentages from the Plant Value Sheet.

²The Depreciation Expense has been allocated on the percentages from the Depreciation Expense Sheet. The Depreciation Expense has been reduced by \$14,676 to reflect the increase in revenue being requested by the District.

³The District is not seeking to increase the Bulk Sales Rate of \$7.00 per thousand gallon as this rate appears adequate for the amount of sales for this service.

Calculation of Water Rates									
Garrison-Quincy-KY-O'Heights Water District									
	Total	First 2,000 gallons	Next 3,000 gallons	Next 5,000 gallons	Over 10,000 gallons				
Actual Water Sales:									
Thousand Gallons	53,405,386	21,871,697	18,121,734	8,044,975	5,366,980				
Percent	100%	41.0%	33.9%	15.1%	10.0%				
Weighted Sales for Demand:		2	1.66	1.34	1				
Thousand Gallons	89,972,719	43,743,394	30,082,078	10,780,267	5,366,980				
Percent	100%	48.6%	33.4%	12.0%	6.0%				
Allocation of Volumetric Costs:									
Commodity	\$48,413	\$19,849	\$16,412	\$7,310	\$4,841				
Demand	302,867	147,193	101,158	36,344	18,172				
Customer	45,977	45,977							
Total	\$397,257	\$213,019	\$117,570	\$43,654	\$23,013				
Number of Bills	12,887								
Proposed Rates		\$16.53	\$6.49	\$5.43	\$4.29				

Verification of Rates							
Garrison-Quincy-KY-O'Heights Water District							
			Bills	Gallons	Rate	Revenue	
First	2,000	gallons	12,887	21,871,697	\$16.53	\$213,022	
Next	3,000	gallons		18,121,734	6.49	117,610	
Next	5,000	gallons		8,044,975	5.43	43,684	
Over	10,000	gallons		5,366,980	4.29	23,024	
Total Re	venue from	Rates				\$397,340	
Other Operating Revenue:							
Interest I	ncome					\$827	
Other Operating Income						43,532	
Bulk Sales				376,086	7.00	2,633	
Totals			12,887	53,781,472		\$444,332	

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	Gallon	arrison-Quin	cy-KY-O'Heigl	nts Water Dis	trict
-					
	Usage	Current Rates	Cost of Service Rates	Monetary Increase	Percentage Increase
1	1,000	\$12.18	\$16.53	\$4.35	35.7%
	2,000	\$12.18	\$16.53	4.35	35.7%
	3,000	\$17.63	\$23.02	5.39	30.6%
	4,000	\$23.08	\$29.51	6.43	27.9%
	5,000	\$28.53	\$36.00	7.47	26.2%
	6,000	\$32.66	\$41.43	8.77	26.9%
	7,000	\$36.79	\$46.86	10.07	27.4%
	8,000	\$40.92	\$52.29	11.37	27.8%
	9,000	\$45.05	\$57.72	12.67	28.1%
	10,000	\$49.18	\$63.15	13.97	28.4%
	15,000	\$66.53	\$84.60	18.07	27.2%
	20,000	\$83.88	\$106.05	22.17	26.4%
	25,000	\$101.23	\$127.50	26.27	26.0%
	30,000	\$118.58	\$148.95	30.37	25.6%
	35,000	\$135.93	\$170.40	34.47	25.4%
	40,000	\$153.28	\$191.85	38.57	25.2%
ļ	50,000	\$187.98	\$234.75	46.77	24.9%
ŀ	75,000	\$274.73	\$342.00	67.27	24.5%
	100,000	\$366.93	\$455.74	88.81	24.2%
	150,000	\$534.98	\$663.75	128.77	24.1%
	200,000	\$708.48	\$878.25	169.77	24.0%
	250,000	\$881.98	\$1,092.75	210.77	23.9%
	300,000	\$1,055.48	\$1,307.25	251.77	23.9%
	350,000	\$1,228.98	\$1,521.75	292.77	23.8%
	000,000	 	7.10		
		Co	mparison of	Rates	
	4	Block Usag	e	Current Rates	Proposed rates
	First.	2,000	gallons	\$12.18	\$16.53
	Next	3,000	gallons	5.45	6.49
	Next	5,000	gallons	4.13	5.43
	Over	10,000	gallons	3.47	4.29
	Effect of	n Customei	- 5,000 Gallo	ons Usage	
	Current Rates	Proposed Rates	Amount Increase	% Increase	
	\$28.53	\$36.00	\$7.47	26.20%	

	Garr	ison-Quinc	cy-l	KY-O'Heights	Water District
		Propose	ed I	Monthly Wate	r Rates
5/8" M	eter				
First	2,000	gallons		\$16.53	Minimum bill
Next	3,000	gallons		6.49	per 1,000 gallons
Next	5,000	gallons		5.43	per 1,000 gallons
Over	10,000	gallons		4.29	per 1,000 gallons
1" Meter					
First	10,000	gallons		\$63.15	Minimum bill
Over	10,000	gallons		4.29	per 1,000 gallons
2" Meter					
First	50,000	gallons		\$234.75	Minimum bill
Over	50,000	gallons		4.29	per 1,000 gallons

Attachment Garrison-Quincy-KY-O'Heights Water District Strike Through Tariff

				F		e Area Served nunity, Town or City
				P	.s.c. KY. NO	
				¥7	SHEE	T NO
Garrison	-Quincy-KY	-O'Heights V	Vater District	ndanos.	CANCELLIN	G P.S.C <u>. KY, NO.</u>
(Name of Utility	/)			SHE	ET NO.
				RATES		
Monthl	y Rates					
5/8" X:	3/4" Metei	rs				
First	2,000	gallons	\$12.18 —	Minimum bill	\$16.53	Minimum bill
Next	3,000	gallons	5.45	per 1,000 gallo	ons 6.49	per 1,000 gallons
Next	5,000	gallons		per 1,000 gallo		per 1,000 gallons
Over	10,000	gallons	3.47	per 1,000 gallo	ons 4.29	per 1,000 gallons
1" Mete	ers					•
First	10,000	gallons	\$49.18	Minimum bill	\$63.15	Minimum bill
Over	10,000	gallons	3.47	per 1,000 gallo	ons 4.29	per 1,000 gallons
2" Mete	ers					
First	50,000	gallons	\$187.98	- Minimum bill	\$234.75	Minimum bill
Over	50,000	gallons	3.47	per 1,000 gallo	ons 4.29	per 1,000 gallons
SURC	<u>HARGE</u>					
A mon	thly surch		00 will be ad	dded to each Ph	ase II and Phase	e III customers.
		h)				
DATE OF	F ISSUE		Month / Date / Yea		-	
			Month / Date / Yea	r		
ISSUED I	BY		(Signature of Office	er)		

IN CASE NO. _____DATED ____

Attachment Garrison-Quincy-KY-O'Heights Water District Proposed Tariff

			FOR:	Entire Service Area Community, Town or City
			P.S.C. KY. NO.	
			460000000000000000000000000000000000000	SHEET NO
Garrison	n-Quincy-KY	′-O'Heights Water District	CANC	ELLING P.S.C <u>.KY. NO.</u>
	(Name of Utilit	y)		_SHEET NO
		R	ATES	
<u>Monthl</u>	<u>y Rates</u>			
5/8" &	3/4" Mete	rs		
		gallons gallons gallons gallons	\$16.5 6.4 5.4 4.2	9 per 1,000 gallons 3 per 1,000 gallons
1" Mete	ers			
First Over	10,000 10,000	gallons gallons	\$63.1 4.2	
2" Mete	ers			
First Over	50,000 50,000	gallons gallons	\$234.7 4.2	
SURC	HARGE			
A mon	thly surch	arge of \$5.00 will be added to	o each Phase II and F	Phase III customers.
		₹		
DATE O	F ISSUE			
DATE EF	FFECTIVE	Month / Date / Year		
	BY	Month / Date / Year		
		(Signature of Officer)	<u> </u>	
BY AU COMMIS		OF ORDER OF THE PUBLIC	SERVICE	

IN CASE NO. _____DATED ____