

Mitchell & Sporn Operating Committees

Conference calls to firm up agendas for “follow-up” meetings. These should be two distinct calls.

Here’s what we’ll strive to accomplish in each call:

1. Quick review of minutes.
2. Bring out all issues not fully addressed in initial meeting.
3. Prep for follow-up meeting:
 - What, if anything, needs a formal vote?
 - What, if any, resolutions need to be drawn up?
 - What, if anything, needs to be “re-presented”?
 - I have provided a later iteration of the (Sporn) financials to members of that Committee. Awaiting feedback as to whether it now hits the mark. I would hope to have that feedback before we proceed too much further.
4. Action items assigned.
5. Provide notification if you cannot meet a deadline for a task (so we can defer follow-up if needed).
6. Set approximate follow-up meeting date.

Follow-up meeting will be a face-to-face to fulfill all requirements of Agreement (to the degree possible at this point), plus address all issues surfaced in the conference call.

NOTE: These “set-up” calls were held as follows, with nearly all who had attended the initial meeting(s):
ML Op Committee: Mar 21, 2014
SP Op Committee: Mar 28, 2014