

COMMONWEALTH OF KENTUCKY  
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC ALLEGED FAILURE OF	)	
NICHOLAS COUNTY WATER DISTRICT AND ITS	)	
INDIVIDUAL COMMISSIONERS SILAS	)	
CLEAVER, PHILLIP McDONALD, DAVID	)	CASE NO.
TINCHER, DEBBIE HIGGINBOTHAM, WENDY	)	2025-00349
SPARKS AND MANAGER TARA DUNCAN TO	)	
COMPLY WITH KRS 278.140, 807 KAR 5:006,	)	
SECTION 4(1), 807 KAR 5:006, SECTION 4(2),	)	
807 KAR 5:001, SECTION 4(3)	)	

ORDER

The Commission, on its own motion, establishes this proceeding to investigate the alleged failure of Nicholas County Water District (Nicholas District), its commissioners, and manager in failing to file a 2024 Gross Annual Operating Revenue Report; the 2023 and 2024 Financial and Statistical Reports; and the 2022, 2023, and 2024 Financial Statement Audit Reports.

KRS 278.040 grants the Commission exclusive jurisdiction over the rates and services of utilities, authorizes the Commission to adopt regulations to implement the provisions of KRS Chapter 278, and requires the Commission to enforce the provisions of KRS Chapter 278. KRS 278.250 provides the Commission with statutory authority to investigate the condition of a utility. KRS 278.260(1) authorizes the Commission to investigate a utility's rates and any practice relating to the service of a utility on the Commission's own motion.

Pursuant to 807 KAR 5:006, Section 4(1), all utilities must file a gross annual operating revenue report on or before March 31, each year. Section 4(2) of 807 KAR 5:006 requires all utilities to file annually a financial and statistical report on or before March 31 of each year. 807 KAR 5:006, Section 4(3) requires that all utilities that are required to file a financial statement audit report must file a financial statement audit report on or before September 30 of each year.

Nicholas District is a water district created and organized under KRS Chapter 74, which is a utility as defined in KRS 278.010(3), and pursuant to KRS 278.040(2), is subject to Commission jurisdiction. Silas Cleaver, Phillip McDonald, David Tincher, Debbie Higginbotham, and Wendy Sparks were listed as Nicholas District commissioners in Nicholas District's most recently filed Annual Report.<sup>1</sup> Tara Duncan was listed as Nicholas District's manager.<sup>2</sup> As officers, agents, or employees of a utility, these individuals may be subject to civil penalties as permitted by KRS 278.990(1).

On March 17, 2025, the Commission's Division of Inspections (DOI) conducted a periodic inspection at the district.<sup>3</sup> DOI noted several deficiencies, including failing to file a Gross Annual Operating Revenue Report pursuant to 807 KAR 5:006, Section 4(1), and failing to file a Financial and Statistical Report pursuant to 807 KAR 5:006 Section 4(2).<sup>4</sup>

DOI requested that Nicholas District respond to these deficiencies within 30 days of the letter informing it of the inspection results. Nicholas District responded by email on

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<sup>1</sup> *Annual Report of Nicholas County District to the Public Service Commission for the Year Ending December 31, 2022* (2022 Annual Report) at 14.

<sup>2</sup> 2022 Annual Report at 14.

<sup>3</sup> Inspection Report (issued Apr. 15, 2025) attached as Appendix A.

<sup>4</sup> Appendix A, Inspection Report at 17.

June 3, 2025.<sup>5</sup> In the email, Nicholas District stated that the failure to file the requested reports was the result of staffing changes, and current staff was working to get the required filings completed and submitted.<sup>6</sup>

By letter dated July 2, 2025, DOI requested additional information, including a detailed explanation for the continued delay in filing the reports, requesting a date certain on which the reports would be filed and asking what action Nicholas District is taking to assure the reports are filed timely in the future.<sup>7</sup>

Nicholas District responded via a letter dated July 9, 2025.<sup>8</sup> Nicholas District reiterated that it had undergone staffing changes, and that the reason for the failure to file the reports for 2021, 2022, 2023 were unknown.<sup>9</sup> Nicholas District also stated that it was working with Chad Robinson, CPA, of Kerbaugh, Rodes & Butler, CPAs to get all audits completed and that it anticipated the 2022 audit to be complete by July 31, 2025.<sup>10</sup> The Commission notes that pursuant to Commission records Nicholas County District has also failed to file its Financial Statement Audit Report for year 2024 as required by 807 KAR 5:006, Section 4(1).

Based upon its review of the above-referenced Inspection Report, Nicholas District's responses, and Commission records, and being otherwise sufficiently advised, the Commission finds that an investigation is appropriate to determine if Nicholas District

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<sup>5</sup> Nicholas District's Email Response (dated June 3, 2025) attached as Appendix B.

<sup>6</sup> Appendix B, Nicholas District's Email Response.

<sup>7</sup> DOI Letter (dated July 2, 2025) attached as Appendix C.

<sup>8</sup> Nicholas District's Response (dated July 9, 2025) attached as Appendix D.

<sup>9</sup> Appendix D, Nicholas District's Response.

<sup>10</sup> Appendix D, Nicholas District's Response.

has failed to comply with KRS 278.140, 807 KAR 5:006, Section 4(1), 807 KAR 5:006, Section 4(2), and 807 KAR 5:001, Section 4(3).

Finally, the Commission finds that the parties identified above, if determined to have violated KRS 278.140, 807 KAR 5:006, Section 4(1), 807 KAR 5:006, Section 4(2), 807 KAR 5:001, or Section 4(3) or willfully aided and abetted in any above violation, may be subject to penalties pursuant to KRS 278.990 and removal pursuant to KRS 74.025 for incompetency, neglect of duty, gross immorality, or nonfeasance, misfeasance, or malfeasance.

IT IS THEREFORE ORDERED that:

1. This proceeding is established to investigate whether Nicholas District, any of its individually named commissioners or manager violated KRS 278.140, 807 KAR 5:006, Section 4(1), 807 KAR 5:006, Section 4(2), or 807 KAR 5:001, Section 4(3).
2. Motions to intervene shall be filed within 30 days of service of this Order.
3. Any party filing documents with the Commission shall serve a copy of those documents set forth in 807 KAR 5:001, Section 8, related to the service and electronic filing of papers shall be followed in this proceeding.
4. The Commission directs the parties to the Commission's July 22, 2021 Order in Case No. 2020-00085<sup>11</sup> regarding filings with the Commission. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

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<sup>11</sup> Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID19* (Ky. PSC July 22, 2021), Order (in which the Commission ordered that for case filings made on and after March 16, 2020, filers are NOT required to file the original physical copies of the filings required by 807 KAR 5:001, Section 8).

5. Nicholas District and each of the individually named commissioners, acting in their respective official and individual capacities as officers of Nicholas District's Board of Commissioners, as well as Nicholas District's manager shall submit individual written responses to the allegations contained in this Order within 20 days of the date of service of this Order, including but not limited to, any and all written testimony or documentation that would dispute the allegations.

6. Counsel for each individual party shall enter an appearance or appearances within 20 days of the date of entry of this Order.

7. All parties shall file a written response to the allegations contained in this Order within 20 days of the date of service of this Order.

8. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity that the response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

9. All parties shall respond to any requests for information propounded by Staff as provide in those requests.

10. The Commission does not look favorably upon motions for continuance. Accordingly, motions for extensions of time with respect to the schedule herein shall be made in writing and will be granted only upon a showing of good cause.

11. The Commission does not look favorably upon motions to excuse witnesses from testifying at Commission hearings. Accordingly, motions to excuse a witness from

testifying at a Commission hearing or from testifying in person at a Commission hearing shall be made in writing and will be granted only upon a showing of good cause.


12. The County Judge Executive in Nicholas County, Kentucky, shall be served with a copy of this Order: 125 E. Main Street, Carlisle, KY 40311.

13. The following parties: Silas Cleaver, Phillip McDonald, David Tincher, Debbie Higginbotham, Wendy Sparks, and Manager Tara Duncan, shall be served electronically through Nicholas District's email on file with the Commission and through the U.S. Postal Service, Certified Mail, Return Receipt Requested, and First-Class Mail at 1639 Old Paris Road, Carlisle, Kentucky 40311.

14. Nothing contained herein shall prevent the Commission from entering further Orders in this matter.

PUBLIC SERVICE COMMISSION

  
Chairman

  
Commissioner

  
Commissioner

ATTEST:

  
Executive Director



APPENDIX A

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE  
COMMISSION IN CASE NO. 2025-00349 DATED DEC 11 2025

EIGHTEEN PAGES TO FOLLOW



# Kentucky Public Service Commission

## Periodic Compliance Inspection

Utility: Nicholas County Water District

Utility location: Nicholas County

Investigator: Taylor Stamper

Date(s) of inspection: 3/17/2025

Date(s) of last inspection: 10/1/2024

Deficiencies noted during last inspection:

Utility is not requiring fire departments to submit usage quarterly as required in 807 KAR 5:095 Section 9 (1)

Utility has not submitted its Quarterly Meter Report as required by 807 KAR 5:006, Section 4(4)

Utility is not instructing their employees who in the course of their work, are subject to the hazard of electrical shock, asphyxiation, or drowning, in accepted methods of artificial respiration. (CPR EXPIRED)

Have deficiencies been corrected since last inspection: Yes ☒ No ☐ N/A ☐

Primary utility representative(s) involved with inspection:

Name: Kirk Robinson

Title: Field Manager

### **Who with the utility should receive the inspection report cover letter from the commission?**

Name: Tara George Title: Office Manger

Mailing address: 1639 Old Paris Road, Carlisle, KY 40311

Current Commissioners and term exp.

Name: Silas Cleaver III 12/25

Name: Phillip McDonald 12/25

Name: David Tincher 12/25

Name: David Sparks 12/26

Name: Kenton Holbrook 12/25

# Kentucky Public Service Commission

## Periodic Compliance Inspection

### General Questions

#### Treatment Facility

Source Water:

Plant Capacity:

Avg. Amount Produced:

#### Distribution Facility

Source Water: Western Fleming, City of Carlisle

Area of Operation: Nicholas County, Harrison, Bourbon, Bath

Miles of Water Line: 150

Avg. Amount Purchased: 12,000,000

Water sold at wholesale rate to other water systems: Harrison County

Emergency Connections: Buffalo Trail

#### Utility Information

Number of Employees: 4

Number of Office Employees: 2

Number of Certified Water Treatment Employees: 0

Number of Certified Distribution Employees: 2

Number of Certified Meter Testers: 0

Utility Chairperson/President: Silas Cleaver III  
Address:

#### Metering System:

Number of Customers: 1725

Meter Reading:

AMR ☒

AMI ☐

Other ☐

Manual ☐

# Kentucky Public Service Commission

## Periodic Compliance Inspection

Type of meter used for customers: \_\_\_\_\_ Master \_\_\_\_\_

Does the Utility Test Meters    No                      Replace Meters    Yes                      Meter Testing  
Deviation? No

### Contractor(s): Employed by Utility

Tilton Construction

### Review Current Emergency Response Plan (ERP):

Has the utility made any revisions to the ERP in the past 24 months?  
Yes ☐                      No ☒                      N/A ☐

When the last year construction was performed? 2025

What did the construction project consist of? Pump Station

Future Construction Projects? Water Tower

## 807 KAR 5:006 (General Rules)

### Section 4: Reports

Has the utility filed its gross annual operating revenue report?  
Yes ☐                      No ☒                      N/A ☐

Does the utility file Quarterly Meter Reports (QMR) indicating meter tested, number of customers, and amount of refunds?  
Yes ☒                      No ☐                      N/A ☐

### Section 7: Billings, Meter Readings, and Information

Does each bill for utility service, issued periodically by a utility, clearly show the following?

The date the bill was issued:                      Yes ☒                      No ☐                      N/A ☐

Class of service:                      Yes ☒                      No ☐                      N/A ☐

Present and last preceding meter readings:                      Yes ☒                      No ☐                      N/A ☐

Date of the present reading:                      Yes ☒                      No ☐                      N/A ☐

Number of units consumed:                      Yes ☒                      No ☐                      N/A ☐

Meter constant, if applicable:                      Yes ☒                      No ☐                      N/A ☐

# Kentucky Public Service Commission

## Periodic Compliance Inspection

Net amount for service rendered:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
All taxes:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Adjustments, if applicable:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
The gross amount of the bill:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
The date after which a penalty may apply to the gross amount:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
If the bill is estimated or calculated:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Is the rate schedule under which the bill is computed posted on the utility's Web site (if it maintains a Web site)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Also furnished by one (1) of the following methods, by:			
Printing it on the bill:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Publishing it in a newspaper of general circulation once each year:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Mailing it to each customer once each year; or:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Provide a place on each bill for a customer to indicate the customer's desire for a copy of the applicable rates:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Does the utility (except if prevented by reasons beyond its control) read customer meters at least quarterly?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Is each customer-read meter read manually, at least once during each calendar year?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Does the utility maintain the information required by this subsection, and is it available to the commission and any customer requesting this information?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
If, due to reasons beyond its control, a utility is unable to read a meter in accordance with this subsection, does the utility record the date and time the attempt was made, if applicable, and the reason the utility was unable to read the meter?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>

### Section 9: Non-recurring Charges

Is a charge assessed if a customer requests the meter be tested pursuant to Section 19 of this administrative regulation and the tests show the as-found meter accuracy is within the limits established by 807 KAR 5:066, Section 15(2)(a)?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
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### Section 10: Customer Complaints to the Utility

Upon complaint to a utility by a customer at the utility's office, by telephone or in writing, does the utility make a prompt and complete investigation and advise the customer of the utility's findings?

# Kentucky Public Service Commission

## Periodic Compliance Inspection

Yes ☒ No ☐ N/A ☐

Does the utility keep a record of all written complaints concerning the utility's service?

Yes ☒ No ☐ N/A ☐

Does the record include the following?

The customer's name and address:

Yes ☒ No ☐ N/A ☐

The date and nature of the complaint:

Yes ☒ No ☐ N/A ☐

The disposition of the complaint:

Yes ☒ No ☐ N/A ☐

Does the utility maintain these records for two (2) years from the date of resolution of the complaint?

Yes ☒ No ☐ N/A ☐

If a written complaint or a complaint made in person at the utility's office is not resolved, does the utility provide written notice to the customer of his or her right to file a complaint with the commission?

Yes ☒ No ☐ N/A ☐

Does the utility provide the customer with the mailing address, Web site address, and telephone number of the commission?

Yes ☒ No ☐ N/A ☐

If a telephonic complaint is not resolved, does the utility provide at least oral notice to the customer of his or her right to file a complaint with the commission?

Yes ☒ No ☐ N/A ☐

### Section 11: Bill Adjustment

Does the utility monitor a customer's usage at least quarterly?

Yes ☒ No ☐ N/A ☐

Are the utility's procedures designed to draw the utility's attention to unusual deviations in a customer's usage?

Yes ☒ No ☐ N/A ☐

If a customer's usage is unduly high and the deviation is not otherwise explained, will the utility test the customer's meter?

Yes ☒ No ☐ N/A ☐

If a utility's procedure for monitoring usage indicates that an investigation of a customer's usage is necessary, does the utility notify the customer in writing?

Yes ☒ No ☐ N/A ☐

If knowledge of a serious situation requires more expeditious notice, does the utility notify the customer by the most expedient means available?

Yes ☒ No ☐ N/A ☐

If the meter shows an average meter error greater than two (2) percent fast or slow, does the utility maintain the meter in question at a secure location under the utility's control, for a period of six (6) months from the date the customer is notified of the finding of the investigation and the time frame the meter will be secured by the utility or if the customer has filed a formal complaint?

Yes ☒ No ☐ N/A ☐

### Section 14: Utility Customer Relations

# Kentucky Public Service Commission

## Periodic Compliance Inspection

Does the utility post and maintain regular business hours and provide representatives available to assist its customers and to respond to inquiries from the commission regarding customer complaints?

Yes ☒ No ☐ N/A ☐

What are the Utility's business hours? 8-4:30 M-F

Does the utility designate at least one (1) representative to be available to answer customer questions, resolve disputes, and negotiate partial payment plans at the utility's office?

Yes ☒ No ☐ N/A ☐

If the utility has annual operating revenues of \$250,000 or more does it make a designated representative available during the utility's established working hours not fewer than seven (7) hours per day, five (5) days per week excluding legal holidays?

Yes ☒ No ☐ N/A ☐

If the utility has annual operating revenues of less than \$250,000 does it make a designated representative available during the utility's established working hours not fewer than seven (7) hours per day, one (1) days per week?

Yes ☐ No ☐ N/A ☒

Does the utility provide the following?

Maintain a telephone: Yes ☒ No ☐ N/A ☐

Publish the telephone number in all service areas: Yes ☒ No ☐ N/A ☐

Permit all customers to contact the utility's designated representative without charge:

Yes ☒ No ☐ N/A ☐

Does the utility prominently display in each office open to the public for customer service (and shall post on its Web site, if it maintains a Web site) a summary, prepared and provided by the commission, of the customer's rights pursuant to this section and Section 16 of this administrative regulation?

Yes ☒ No ☐ N/A ☐

Does the utility inspect the condition of its meter and service connections before making service connections to a new customer so that prior or fraudulent use of the facilities shall not be attributed to the new customer?

Yes ☒ No ☐ N/A ☐

### Section 17: Meter Testing

Does the utility maintain meter standards and test facilities, as more specifically established in 807 KAR 5:066?

Yes ☐ No ☒ N/A ☐

Meter Test Bench Cert Exp.

Before being installed for use by a customer, are all meters tested and in good working order (and adjusted as close to the optimum operating tolerance as possible) as more specifically established in 807 KAR 5:066, Section 15(2)(a)-(b)?

Yes ☒ No ☐ N/A ☐

Does the utility have all or part of its testing of meters performed by another utility or agency?

Yes ☒ No ☐ N/A ☐

# Kentucky Public Service Commission

## Periodic Compliance Inspection

Who performs testing of meters for Utility? Master Meter

Does the utility or agency employ apprentices in training for certification as meter testers?

Yes ☒

No ☐

N/A ☐

Are all tests performed during this period by an apprentice witnessed by a certified meter tester?

Yes ☒

No ☐

N/A ☐

### Section 18: Meter Test Records

Does the utility maintain a complete record of all meter tests and adjustments and data sufficient to allow checking of test calculations?

Yes ☒

No ☐

N/A ☐

Do the records include the following?

Information to identify the unit and its location:

Yes ☒

No ☐

N/A ☐

Date of tests:

Yes ☒

No ☐

N/A ☐

Reason for the tests:

Yes ☒

No ☐

N/A ☐

Readings before and after test:

Yes ☒

No ☐

N/A ☐

Statement of "as found" and "as left" accuracies sufficiently complete to permit checking of calculations employed:

Yes ☒

No ☐

N/A ☐

Statement of repairs made, if any:

Yes ☒

No ☐

N/A ☐

Identifying number of the meter:

Yes ☒

No ☐

N/A ☐

Type and capacity of the meter:

Yes ☒

No ☐

N/A ☐

Does the utility maintain a complete record of tests of each meter continuous for at least two (2) periodic test periods and shall in no case be less than two (2) years?

Yes ☒

No ☐

N/A ☐

Does the utility maintain numerically arranged and properly classified records for each meter that it owns, uses, and inventories?

Yes ☒

No ☐

N/A ☐

Do these records include the following?

Identification number:

Yes ☒

No ☐

N/A ☐

Date of purchase:

Yes ☒

No ☐

N/A ☐

Name of manufacturer:

Yes ☒

No ☐

N/A ☐

Serial number:

Yes ☒

No ☐

N/A ☐

Type:

Yes ☒

No ☐

N/A ☐

# Kentucky Public Service Commission

## Periodic Compliance Inspection

Name and address of each customer on whose premises the meter has been in service with date of installation and removal: Yes ☒ No ☐ N/A ☐

Do these records contain condensed information concerning all tests and adjustments including dates and general results of the adjustments? Yes ☒ No ☐ N/A ☐

Do these records reflect the date of the last test and indicate the proper date for the next periodic test? Yes ☒ No ☐ N/A ☐

### Section 19: Request Tests

Does the utility make a test of a meter upon written request of a customer if the request is not made more frequently than once each twelve (12) months? Yes ☒ No ☐ N/A ☐

Does the utility afford the customer the opportunity to be present at the requested test? Yes ☒ No ☐ N/A ☐

If the tests show the as-found meter accuracy is within the limits allowed by 807 KAR 5:066, Section 15(2)(a), does the utility may make a reasonable charge for the test?

Yes ☒ No ☐ N/A ☐

Has the utility filed a tariff (commission approved) establishing a meter test charge? Yes ☒ No ☐ N/A ☐

### Section 20: Access to Property

Do employees of the utility (whose duties require him to enter the customer's premises) wear a distinguishing uniform or other insignia, identifying them as an employee of the utility, and show a badge or other identification that shall identify them as an employee of the utility?

Yes ☒ No ☐ N/A ☐

### Section 23: System Maps and Records

Does the utility have on file at its principal office located within the state and shall file upon request with the commission a map or maps of suitable scale of the general territory it serves or holds itself ready to serve? Yes ☒ No ☐ N/A ☐

Is the map or maps available in electronic format as a PDF file or as a digital geographic database? Yes ☒ No ☐ N/A ☐

Is following data available on the map or maps?

Operating districts: Yes ☒ No ☐ N/A ☐

Rate districts Yes ☒ No ☐ N/A ☐

Communities served: Yes ☒ No ☐ N/A ☐



# Kentucky Public Service Commission

## Periodic Compliance Inspection

Location and size of distribution lines, and service connections:

Yes ☒ No ☐ N/A ☐

### Section 24: Location of Records

Are all records required by 807 KAR Chapter 5 kept in the office of the utility and made available to representatives, agents, or staff of the commission upon reasonable notice at all reasonable hours?

Yes ☒ No ☐ N/A ☐

### Section 25: Safety Program

Has the utility adopted and executed a safety program, appropriate to the size and type of its operations?

Yes ☒ No ☐ N/A ☐

At a minimum, does the safety program include the following?

A safety manual with written guidelines for safe working practices and procedures to be followed by utility employees:

Yes ☒ No ☐ N/A ☐

Instruct employees in safe methods of performing their work? Yes ☒ No ☐ N/A ☐

(Utility has monthly safety meetings) Y

Instruct employees who, in the course of their work, are subject to the hazard of electrical shock, asphyxiation, or drowning, in accepted methods of artificial respiration: (cpr exp 11/2026)es

Yes ☒ No ☐ N/A ☐

### Section 26: Inspection of Systems

Has the utility adopted inspection procedures to assure safe and adequate operation of the utility's facilities and compliance with KRS Chapter 278 and 807 KAR Chapter 5?

Yes ☒ No ☐ N/A ☐

Have these inspection procedures been filed with the commission for review?

Yes ☒ No ☐ N/A ☐

Upon receipt of a report of a potentially hazardous condition at a utility facility, does the utility inspect all portions of the system that are the subject of the report? Yes ☒ No ☐ N/A ☐

Are appropriate records kept by a utility to identify the inspection made, the date and time of inspection, the person conducting the inspection, deficiencies found, and action taken to correct the deficiencies?

Yes ☒ No ☐ N/A ☐

Water utility inspections. Each water utility shall make systematic inspections of its system as established in paragraphs (a) through (c) of 807 KAR 5:006 Section 26(6) to insure that the commission's safety requirements are being met. These inspections shall be made as often as necessary but not less frequently than as established in paragraphs (a) through (c) of 807 KAR 5:006 Section 26(6) for various classes of facilities and types of inspection.

# Kentucky Public Service Commission

## Periodic Compliance Inspection

The utility shall annually inspect all structures pertaining to source of supply for their safety and physical and structural integrity.

Does the utility inspect the structures listed below?

Dams	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Intakes	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Traveling screen	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>

Does the utility semiannually inspect the structures listed below?

Wells	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Well motors and structures	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electric power wiring and controls	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>

The utility shall annually inspect all structures pertaining to purification for their safety, physical and structural integrity, and for leaks.

Does the utility annually inspect the structures listed below?

Sedimentation basins	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Filters	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Clear Wells	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Chemical feed equipment	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Pumping equipment	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Water storage facilities	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Hydrants	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Mains	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Meters	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Meter settings	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Valves	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>

Does the utility monthly inspect the equipment listed below for defects, wear, operational hazards, lubrication, and safety features?

Construction equipment	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Vehicles	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>

# Kentucky Public Service Commission

## Periodic Compliance Inspection

### Section 27: Reporting of Accidents, Property Damage, or Loss of Service

Within two (2) hours following discovery does the utility notify the commission by telephone or electronic mail of a utility related accident that results in the following:

Death or shock or burn requiring medical treatment at a hospital or similar medical facility, or any accident requiring inpatient overnight hospitalization: Yes ☒ No ☐ N/A ☐

Actual or potential property damage of \$25,000 or more: Yes ☒ No ☐ N/A ☐

Loss of service for four (4) or more hours to ten (10) percent or 500 or more of the utility's customers, whichever is less: Yes ☒ No ☐ N/A ☐

Are summary written reports submitted by the utility to the commission within seven (7) calendar days of the utility related accident? Yes ☒ No ☐ N/A ☐

### Section 28: Deviations from Administrative Regulation:

Has the utility been permitted by the commission to deviate from these administrative regulations? Yes ☐ No ☒ N/A ☐

## 807 KAR 5:011 (Tariffs)

### Section 12: Posting tariffs, Administrative Regulations, and Statutes

Does the utility display a suitable placard, in large type, that states that the utility's tariff and statutes are available for public inspection? Yes ☒ No ☐ N/A ☐

Does the utility provide a suitable table or desk in its office or place of business on which the public may view all effective tariffs? Yes ☒ No ☐ N/A ☐

### Section 13: Special Contracts

Does the utility have any special contracts that establish rates, charges, or conditions of service not contained in its tariff? Yes ☐ No ☒ N/A ☐

If yes has the utility filed, the special contracts with the PSC? Yes ☐ No ☐ N/A ☒

## 807 KAR 5:066 (Water)

### Section 2: Information Available to Customers:

Does the utility provide the information listed below to any customer upon request?

# Kentucky Public Service Commission

## Periodic Compliance Inspection

A description in writing of chemical constitutes and bacteriological standards of the treated water as required by the Division of Water

Yes ☒

No ☐

N/A ☐

Schedule of rates for water service

Yes ☒

No ☐

N/A ☐

Method of reading meters

Yes ☒

No ☐

N/A ☐

Past readings of a customer's meter for a period of two (2) years

Yes ☒

No ☐

N/A ☐

### Section 3: Quality of Water

Is the utility in compliance with the Division of Water?

Yes ☒

No ☐

N/A ☐

### Section 4: Continuity of Service

Does the utility immediately notify the fire chief if an emergency interruption of service affects service to any public fire protection device?

Yes ☒

No ☐

N/A ☐

If the utility schedules an interruption of service are all customers notified that are affected by the interruption?

Yes ☒

No ☐

N/A ☐

Does the utility have standby pumps capable of providing the maximum daily pumping demand?

Yes ☒

No ☐

N/A ☐

Does the utility's minimum storage capacity equal the average daily consumption?

Yes ☒

No ☐

N/A ☐

Does the utility keep a record of all interruption?

Yes ☒

No ☐

N/A ☐

Does the record contain the information listed below?

Cause of interruption

Yes ☒

No ☐

N/A ☐

Date

Yes ☒

No ☐

N/A ☐

Time

Yes ☒

No ☐

N/A ☐

Duration

Yes ☒

No ☐

N/A ☐

Remedy and steps taken to prevent recurrence

Yes ☒

No ☐

N/A ☐

### Section 5: Pressure

# Kentucky Public Service Commission

## Periodic Compliance Inspection

Does the customer's service pipe under normal conditions fall below thirty (30) psig or static pressure exceed 150 psig? Yes ☐ No ☒ N/A ☐

Does the utility have one (1) or more recording pressure gauges to make pressure surveys? Yes ☒ No ☐ N/A ☐

(Does the Utility have scada/Telemetry to monitor their pressures throughout system?) Yes

Is the utility maintaining one (1) or more of these recording pressure gauges at some representative point on the utility's mains at a minimum of one (1) week per month in continuous service? Yes ☒ No ☐ N/A ☐

Is the utility, at least once annually, making a survey of pressures in its distribution system? Yes ☒ No ☐ N/A ☐

### Section 6: Water Supply Measurement

Has the utility installed a measuring device at each source of supply? Yes ☒ No ☐ N/A ☐

### Section 7: Standards of Construction

Is the utility failing to operate its facilities so as to provide adequate and safe service to its customers due to water loss exceeding 15 percent? Yes ☒ No ☐ N/A ☐  
(Water Loss 20.7% )

### Section 8: Distribution Mains

Are dead ends provided with a hydrant, flushing hydrant, or blowoff for flushing purpose? Yes ☒ No ☐ N/A ☐

### Section 9: Service Lines

Does the utility inspect the customer's service line? Yes ☒ No ☐ N/A ☐

Does the utility substitute its inspection for the proof of an inspection done by the appropriate state or local plumbing inspector? Yes ☒ No ☐ N/A ☐

### Section 13: Measurement of Service

Does the utility meter all water sold? Yes ☒ No ☐ N/A ☐

Does the utility have any flat water rates? Yes ☐ No ☒ N/A ☐

Has the utility adopted a standard method of installing meters and service lines? Yes ☒ No ☐ N/A ☐

### Section 15: Accuracy requirement of Water Meters

# Kentucky Public Service Commission

## Periodic Compliance Inspection

Are all new meters, and any meter removed from service for any cause tested for accuracy prior to being placed into service?

Yes ☒ No ☐ N/A ☐

Do the meters tested register within the accuracy limits specified in 807 KAR 5:066, Section 15 (2)(a)?

Yes ☒ No ☐ N/A ☐

### Section 16: Periodic Tests

Is the utility testing all water meters so that no meter remains in service without testing for a period longer than specified by the table in 807 KAR, Section 16 (1)?

Yes ☐ No ☒ N/A ☐

(How many meters are out of compliance? )

### Section 17: Water Shortage Response Plan

Has the utility submitted a copy of its Water Shortage Response Plan with the Commission?

Yes ☒ No ☐ N/A ☐

### Section 18: Deviations from Administrative Regulation:

Has the utility been permitted by the commission to deviate from these administrative regulations?

Yes ☒ No ☐ N/A ☐

## 807 KAR 5:095

### (Fire Protection Service for Water Utilities)

#### Section 9

Does the utility allow a utility to withdraw water from its distribution system for fire protection and training purposes at no charge?

Yes ☒ No ☐ N/A ☐

Does the utility require a fire department to submit quarterly reports demonstrating its water usage?

Yes ☒ No ☐ N/A ☐

Does the utility's tariff state the penalty to be assessed for failure to submit water usage reports?

Yes ☒ No ☐ N/A ☐

What is the Fire Departments Usage on Annual Report? 71,300

Are all buildings, pump stations, and tanks properly labeled? No

List of Cases currently at Commission. N/A

# Kentucky Public Service Commission

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## Periodic Compliance Inspection

Last rate case? 2023

How is the district notified of line locates? Call-ins

# Kentucky Public Service Commission

---

## Periodic Compliance Inspection

### Review of Facilities:

1.

Tank:

Capacity:

Condition:

---

2.

Tank:

Capacity:

Condition:

---

3.

Tank:

Capacity:

Condition:

---

4.

Pump Station:

Condition:

---

5.

Pump Station:

Condition:

---

6.

Pump Station:

Condition:

---

Total Storage Capacity: 389,000

Total Daily Consumption: 300,000



# Kentucky Public Service Commission

## Periodic Compliance Inspection

### Deficiency(ies)

1. 807 KAR 5:006, Section 26, 6(a), 6(b), 6(c) - Utility did not have annual written inspection records as required. (Utility is not inspecting vehicles)
2. 807 KAR 5:066 Section 6(3) – Unaccounted-for water loss. For ratemaking purposes, a utility's unaccounted-for water loss shall not exceed fifteen (15) percent of total water produced and purchased, excluding water used by a utility in its own operations. [DESCRIPTION (20.7%)].
3. 807 KAR 5:006 Section 4 (1)(a) – Gross annual operating revenue reports. Each utility shall file with the commission its gross operating revenue report on or before March 31 of each year. (annual report as not been filled for the past 2 years, no extensions requested)
4. 807 KAR 5:006 Section 4 (2)(a) – Financial and statistical reports. Each utility shall file with the commission its gross operating revenue report on or before March 31 of each year. Utility has not filed their 2023 or 2024 annual reports.

### Additional Inspector Comments

Comment: During this periodic regulatory compliance inspection, it was not possible to review/discuss every record relating to all Commission requirements. Therefore, in some instances the results contained in this report are indicative of those items inspected and reviewed on a sample basis.

Report by:

Date: 4/15/2025

*Taylor Stamper*

Taylor Stamper

Utility Regulatory & Safety Investigator

Kentucky Public Service Commission

# Kentucky Public Service Commission

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## Periodic Compliance Inspection

Attachment(s):

APPENDIX B

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE  
COMMISSION IN CASE NO. 2025-00349 DATED DEC 11 2025

TWO PAGES TO FOLLOW

RECEIVED

JUN 03 2025

PUBLIC SERVICE  
COMMISSION

**From:** [Hembree, Aimee M \(PSC\)](#)  
**To:** [Bradford, Megan \(PSC\)](#)  
**Subject:** FW: Nicholas County Inspection  
**Date:** Wednesday, June 4, 2025 8:54:22 AM

---

**From:** PSC Executive Director <PSCED@ky.gov>  
**Sent:** Tuesday, June 3, 2025 3:02 PM  
**To:** Hembree, Aimee M (PSC) <Aimee.Hembree@ky.gov>  
**Subject:** FW: Nicholas County Inspection

**From:** Tara George <[ncwaterdistrict@outlook.com](mailto:ncwaterdistrict@outlook.com)>  
**Sent:** Tuesday, June 3, 2025 2:52 PM  
**To:** PSC Executive Director <[PSCED@ky.gov](mailto:PSCED@ky.gov)>  
**Subject:** Nicholas County Inspection

**This Message Originated from Outside the Organization**

This Message Is From an External Sender.

[Report Suspicious](#)



This email is in response to the Kentucky Public Service Commission Periodic Inspection of the Nicholas County Water District. I will be giving a detailed explanation for the deficiencies that were found.

- 1.) 807 KAR 5:006, Section 26, 6(a), 6 (b), 6(c) - The District did not have written documentation of equipment maintenance. Since the inspection the District has purchased maintenance books for every piece of equipment the district owns and the operators have been keeping maintenance records.
- 2.) 807 KAR 5:066 Section 6(3) - The NCWD had greater than 15% unaccounted for water loss. The Operators have been working diligently to find any leaks that could be causing such a high percentage. Over the past couple of months, they have been able find a few leaks and make the necessary repairs to help bring the percentage down a bit.
- 3.) 807 KAR 5:006 Section 4 (1)(a) The 2024 gross annual report was not filed because of staffing changes over the past couple of years. The previous staff did not complete proper documentation so that the annual report could be completed. Current staff is working with Mr. Chad Robinson with Kerlaugh, Rodes & Butler; Certified Public

Accountants to get all missing paperwork completed and submitted.

4.) 807 KAR 5:006 Section 4 (2)(a)- The 2023 and 2024 Annual Reports were not filed due to staffing changes within the District during that time. We are working with Logan Hart with Bluegrass Area Development District and Chad Robinson with Kerlaugh, Rodes & Butler; Certified Public Accountants to get these reports completed and submitted.

I hope that I have completed all that is needed from me at this time, if I have left any thing out please let me know and I will give it my prompted attention.

Have a blessed day.

*Tara R. George*

Nicholas County Water District

Office Manager

1639 Old Paris Road

Carlisle, Kentucky 40311

859-289-3157

E-mail: [ncwaterdistrict@outlook.com](mailto:ncwaterdistrict@outlook.com)

APPENDIX C

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE  
COMMISSION IN CASE NO. 2025-00349 DATED DEC 11 2025

TWO PAGES TO FOLLOW

**Andy Beshear**  
Governor

**Rebecca W. Goodman**  
Secretary  
Energy and Environment Cabinet



Commonwealth of Kentucky  
**Public Service Commission**  
211 Sower Blvd.  
P.O. Box 615  
Frankfort, Kentucky 40602-0615  
Telephone: (502) 564-3940  
psc.ky.gov

**Angie Hatton**  
Chair

**Mary Pat Regan**  
Commissioner

July 2, 2025

Kirk Robinson  
Nicholas County Water District  
1639 Old Paris Rd.  
Carlisle, KY 40311

Re: Periodic Water Inspection  
Nicholas County Water District  
Nicholas County, KY

Dear Nicholas County Water District:

The Kentucky Public Service Commission (Commission) has exclusive jurisdiction over regulation of utility rates and services in the Commonwealth of Kentucky pursuant to KRS 278.040. KRS 278.250 grants the Commission authority to investigate the condition of a utility subject to its jurisdiction. The Division of Inspections regulates the safety and requirements of jurisdictional water utilities pursuant to 807 KAR Chapter 005.

Commission Staff performed a periodic water inspection of Nicholas County Water District's system on March 17, 2025, reviewing Nicholas County Water District's operations and management practices pursuant to Commission regulations. Commission Staff prepared an Inspection Report which was mailed to Nicholas County Water District on May 2, 2025. The Inspection Report noted four violations. On June 3, 2025, Commission Staff received a response from Nicholas County Water District.

After reviewing the response, Commission Staff is requesting additional information. Nicholas County Water District stated that it has been working diligently to find any leaks to reduce unaccounted for water loss. Staff requests that Nicholas County Water District provide details of the efforts to reduce water the unaccounted-for water loss and a detailed plan on how unaccounted-for water loss will be further reduced. Per the 2025 inspection, the unaccounted-for water loss was reported to be 20.7 percent. From the 2022 annual report (the last completed annual report from Nicholas County Water District) water loss was reported at 18.79 percent.

According to the Inspection Report, Nicholas County Water District failed to file its 2024 gross operating revenue report and its 2023 and 2024 annual reports. These documents have not yet been submitted. Commission Staff notes that Nicholas County

July 2, 2025

Page 2

Water District has been investigated for this issue before in Case No. 2023-00314<sup>1</sup>. Commission Staff requests that Nicholas County Water District provide a detailed explanation for the continued delay, a date certain on which the reports will be filed, and what actions Nicholas County Water District is taking to assure timely filing of the reports going forward.

In its response, Nicholas County Water District stated that it did not have written documentation of equipment maintenance at the time of inspection. However, the district has since purchased maintenance books for every piece of equipment it owns, and operators have been keeping maintenance records. Please provide a copy of the maintenance records on the equipment of Nicholas County Water District.

Nicholas County Water District's response will be used by Commission Staff in determining whether a penalty will be assessed and, if so, the amount of the penalty to be assessed against Nicholas County Water District. Nicholas County Water District will have the ability to contest any proposed penalty at a hearing in front of the Commission where the Commission will make a final determination, if Nicholas County Water District so desires.

Nicholas County Water District's response should be submitted within thirty (30) days of the date of this letter via email to [PSCED@ky.gov](mailto:PSCED@ky.gov).

If Nicholas County Water District does not respond within thirty (30) days of the date of this letter, the Commission may institute an administrative proceeding against Nicholas County Water District. The Administrative Proceeding will include a formal hearing in front of the Commission during which Nicholas County Water District will have an opportunity to show cause as to why Nicholas County Water District should not be subject to penalties under KRS 278.990 for the violations cited herein.

If you have questions, please contact Justin Young, the attorney representing the Division of Inspections, at 502-782-0150 or [justinw.young@ky.gov](mailto:justinw.young@ky.gov).

Sincerely,



Brandon S. Bruner  
Director, Division of Inspections

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<sup>1</sup> Case No. 2023-00314, *Electronic Investigation into Nicholas County Water District for an Alleged Failure to Comply with a Commission Order and KRS 278.160*, (KY PSC Oct. 31, 2023) Order.



APPENDIX D

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE  
COMMISSION IN CASE NO. 2025-00349 DATED DEC 11 2025

NINETEEN PAGES TO FOLLOW

**NICHOLAS COUNTY  
WATER DISTRICT**

To  
**Public Service Commission**  
211 Sower Blvd.  
P.O. Box 615  
Frankfort, Kentucky 40602  
Telephone: (502)564-3940

Date  
**July 9, 2025**

**RECEIVED**

**JUL 10 2025**

**PUBLIC SERVICE  
COMMISSION**

Re: Periodic Water Inspection  
Nicholas County Water District  
Nicholas County, Kentucky

**To Whom It May Concern,**

This letter is the written response from the Nicholas County Water District to the Public Service Commission's letter dated July 2, 2025 regarding the violations from the Periodic Water Inspection performed on March 17, 2025.

In response to:

- 1.) **807 KAR 5:006, Section 6(3)** – The District purchased all new radio read meters a little over a year ago. These meters let us know if a customer has a leak. When we receive this information, the customer is contacted. Most customers fix the leak right away, which helps our unaccounted-for water loss. The operators have been keeping a close eye on the water tower levels, as soon as they notice a significant decrease, they are out checking mains for any possible breaks. We now have three (3) full-time operators, this makes it easier for them to spread out to locate a leak in faster time.
- 2.) **807 KAR 5:006 Section 4 (1)(a) and Section 4 (2)(a)** – The Nicholas County Water District has undergone some office staffing changes since April of 2023. For unknown reasons the annual audits for 2021, 2022 and 2023 had not been completed and filed. As the new Office Manager, I have been working with Chad Robinson, CPA, with Kerbaugh, Rodes & Butler; Certified Public Accountants, to get all audits completed. It has been my understanding that revenue and annual reports cannot be completed until we are up to date on audit filings. If I am incorrect about the filing procedures please let me know and I will work as quickly as possible to correct the issue. In a letter (attached) from the accounting firm the 2022 audit will be completed by July 31, 2025. Once completed they will begin the 2023 then the 2024 audits. I will be in contact with Chad Robinson to follow through with the completions.

**CONTACT**



859-289-3157



1639 Old Paris Road  
Carlisle, Kentucky 40311

**NICHOLAS COUNTY  
WATER DISTRICT**

To  
**Public Service Commission**  
211 Sower Blvd.  
P.O. Box 615  
Frankfort, Kentucky 40602  
Telephone: (502)564-3940

Date  
**July 9, 2025**

**3.) 807 KAR 5:006 Section 26, 6 (a), 6 (b), 6 (c)** – A copy of the maintenance records has been attached to this email. If the Inspector feels that more detail is needed for records let me know and operators will be informed ASAP.

If there is anything else needed from the Water District please let me know. Thank you for your time and patience while we work to make our business better.

Sincerely,



Tara R. George  
Office Manager

**CONTACT**



859-289-3157



1639 Old Paris Road  
Carlisle, Kentucky 40311

# Kerbaugh, Rodes & Butler, PLLC

Certified Public Accountants

John B. Rodes, CPA  
Martha Kerbaugh King, CPA  
Chad Robinson, CPA

132 North Second Street  
P.O. Box 729  
Danville, Kentucky 40422  
859/236-3924  
FAX 859/236-6435

52 Liberty Square  
Liberty, Kentucky 42539  
606/787-9928  
krb-cpa.com

June 19, 2025

Kentucky Department for Local Government  
Cities and Special Districts  
100 Airport Road, 3<sup>rd</sup> Floor  
Frankfort, KY 40601

RE: Nicholas County Water District December 31, 2022 Audit

To Whom it May Concern:

We are writing at the request of Nicholas County Water District regarding their audit for the year ended December 31, 2022. We are currently working on the 2022 audit. Provided we receive information and responses timely from the District, we anticipate the audit to be completed no later than July 31, 2025.

Once the December 31, 2022 audit is completed, we will begin the December 31, 2023 audit upon receipt of the information from the District.

Should you have any questions, feel free to reach out to me directly.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Chad Robinson', with a stylized flourish at the end.

Chad Robinson, CPA  
Kerbaugh, Rodes & Butler, PLLC

2004 Chevy Silverado  
2500 - Workbed




# MAINTENANCE LOG BOOK

SYSTEMS MAINTENANCE SERVICE

# Maintenance Log Book

Date / Time	Maintenance / Comments	Date Signature
11-18-24	Changed oil	JE
3-25-25	Changed oil 767430	JE
6-1-25	Front Brakes and Driveside wheel	Leaving JE

Concord Tank



# MAINTENANCE LOG BOOK

SYSTEM MAINTENANCE SERVICE





Kubota Tractor  
Model #L28

# MAINTENANCE LOG BOOK

EXTENDED MAINTENANCE SERVICE

# Maintenance Log Book

Date / Time	Maintenance / Comments	
10-31-24	2 Front tires New	10/31
11-15-25	Changed oil in lower motor	11
1-22-25	Changed oil in K&B motor	11
7-24-25	Replaced rollers	11
4-18-25	Replaced hose	11
4-28-25	replaced fluid	11
4-20-25	<del>replaced</del>	

Blue Links SPS



# MAINTENANCE LOG BOOK

STAGENS MAINTENANCE SERVICE

## Maintenance Log Book

Maintenance Log		Date
Equipment	Maintenance / Comments	Signature
10/15/17	Replaced motor oil	[Signature]
10/16/17	Replaced motor oil	[Signature]

Mukony Rudge Tank



# MAINTENANCE LOG BOOK

MAINTENANCE SERVICE



Barterville Tank



# MAINTENANCE LOG BOOK

SYSTEMS MAINTENANCE SERVICE

# Maintenance Log Book

Date / Time

Maintenance / Comments

Date

Signature

1.01.17

Oil & Filter Change

10/10/17



Engine Oil  
100W-40



Leffol/Air Compressor  
Model# 0185DJE



# MAINTENANCE LOG BOOK

SYSTEM MAINTENANCE SERVICE

# Maintenance Log Book

Date / Time	Maintenance / Comments	Date
10-14-24	Replaced valve of	10-14-24
10-1-24	Brought new hose	

2007 Chevy Truck  
2500 HD



# MAINTENANCE LOG BOOK

ISSUED BY MAINTENANCE SERVICE



Silas Cleaver  
Commissioner  
Nicholas County Water District  
1639 Old Paris Road  
Carlisle, KY 40311

Debbie Higginbotham  
Commissioner  
Nicholas County Water District  
1639 Old Paris Road  
Carlisle, KY 40311

Wendy Sparks  
Commissioner  
Nicholas County Water District  
1639 Old Paris Road  
Carlisle, KY 40311

David Tinchler  
Commissioner  
Nicholas County Water District  
1639 Old Paris Road  
Carlisle, KY 40311

Phillip McDonald  
Commissioner  
Nicholas County Water District  
1639 Old Paris Road  
Carlisle, KY 40311

\*Nicholas County Water District  
1639 Old Paris Road  
Carlisle, KY 40311

\*Tara Duncan  
Manager  
Nicholas County Water District  
1639 Old Paris Road  
Carlisle, KY 40311