

COMMONWEALTH OF KENTUCKY  
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC ALLEGED FAILURE OF	)	
SHARPSBURG WATER DISTRICT AND ITS	)	
OFFICERS, ALFRED BAILEY, CECIL DUNCAN,	)	CASE NO.
JUDY HARMON, RANDY WARNER, BILLY	)	2023-00125
MARTIN AND ITS MANAGER, GAYLE HANEY,	)	
TO COMPLY WITH A COMMISSION ORDER	)	

COMMISSION STAFF'S SECOND REQUEST FOR INFORMATION  
TO SHARPSBURG WATER DISTRICT AND ITS OFFICERS, ALFRED BAILEY, CECIL  
DUNCAN, JUDY HARMON, RANDY WARNER, BILLY MARTIN, AND ITS MANAGER,  
GAYLE HANEY

Sharpsburg Water District (Sharpsburg District) and its officers, Alfred Bailey, Cecil Duncan, Judy Harmon, Randy Warner, and Billy Martin and its manager, Gayle Haney (collectively, Parties), pursuant to 807 KAR 5:001, shall file with the Commission an electronic version of the following information. The information requested is due on December 28, 2023. The Commission directs the Parties to the Commission's July 22, 2021 Order in Case No. 2020-00085<sup>1</sup> regarding filings with the Commission. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the question to which the response is made and shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for

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<sup>1</sup> Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC July 22, 2021), Order (in which the Commission ordered that for case filings made on and after March 16, 2020, filers are NOT required to file the original physical copies of the filings required by 807 KAR 5:001, Section 8).

representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity that the response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

The Parties shall make timely amendment to any prior response if the Parties obtain information that indicate the response was incorrect or incomplete when made or, though correct or complete when made, is now incorrect or incomplete in any material respect.

For any request to which the Parties fail or refuse to furnish all or part of the requested information, the Parties shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied and scanned material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, the Parties shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Provide a copy of the minutes from the Sharpsburg District's Board of Commissioners' meetings for the calendar year 2023.

2. Provide a copy of any packets or documentation that was prepared in advance of the Sharpsburg District's Board of Commissioners' meetings for calendar years 2021, 2022, and 2023.

3. Refer to Parties' response to Commission Staff's First Request for Information (Staff's First Request), Item 4. Provide a copy of any and all written policies and procedures adopted and added to Sharpsburg District's employee manual to prevent future failures to follow Commission Orders.

4. Provide a copy of all correspondence with Kentucky Rural Water Association regarding assistance with the rate case that was ordered in Case No. 2022-00069.<sup>2</sup>

5. Provide all written policies and procedures that outline the job duties, responsibilities, and expectations of Sharpsburg District's general manager.



Linda C. Bridwell, PE  
Executive Director  
Public Service Commission  
P.O. Box 615  
Frankfort, KY 40602

DATED DEC 13 2023

cc: Parties of Record

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<sup>2</sup> Case No. 2022-00069, *Electronic Purchased Water Adjustment Filing of Sharpsburg Water District* (Ky. PSC Apr. 7, 2022), final Order.

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