

COMMONWEALTH OF KENTUCKY  
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF UNION	)	CASE NO.
COUNTY WATER DISTRICT FOR AN	)	2022-00160
ALTERNATIVE RATE ADJUSTMENT	)	

COMMISSION STAFF'S THIRD REQUEST FOR INFORMATION  
TO UNION COUNTY WATER DISTRICT

Union County Water District (Union District), pursuant to 807 KAR 5:001, is to file with the Commission an electronic version of the following information. The information requested is due on October 14, 2022. The Commission directs Union District to the Commission's July 22, 2021 Order in Case No. 2020-00085<sup>1</sup> regarding filings with the Commission. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the question to which the response is made and shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity that the

---

<sup>1</sup> Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC July 22, 2021), Order (in which the Commission ordered that for case filings made on and after March 16, 2020, filers are NOT required to file the original physical copies of the filings required by 807 KAR 5:001, Section 8).

response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

Union District shall make timely amendment to any prior response if Union District obtains information that indicates the response was incorrect when made or, though correct when made, is now incorrect in any material respect. For any request to which Union District fails or refuses to furnish all or part of the requested information, Union District shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, Union District shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Refer to Union District's response to Commission Staff's First Request for Information (Staff's First Request), Item 2, Excel Workbook: 2\_2021\_Adjusted\_Trial\_Balance.xlsx and to Union District's response to Commission Staff's Second Request for Information (Staff's Second Request), Item 4. Union District reported \$4,000 in Account No. 641.00 – Office Rent expense.

a. Confirm that the \$4,000 reported in Account No. 641.00 was rent paid by Union District for the office building purchased on August 20, 2021, from the Union County Fiscal Court.

b. If Union District's response to Item 1.a. above is no, identify the building that Union District was renting and provide the purpose of the building.

2. Refer to Union District's response to Staff's First Request, Item 8. For Meter Reads in the test year, provide the number of meter reads that was performed by contractual labor and the number that was performed by employees of Union District.

3. Refer to Union District's response to Staff's Second Request, Item 3.b. In its response Union District explains that Sean Sheffer is a non-voting member of Union District' Board of Commissioners (Board). Provide a detailed explanation as to why Union District has a non-voting Board member.

4. Refer to Union District's response to Staff's Second Request, Item 12. For the Meter Test Charge, provide the following:

a. Confirm that the Internal Revenue Service (IRS) standard mileage rate used to calculate the \$12.50 transportation charge is the \$0.625 business rate established by the IRS on June 9, 2022. If this is not the IRS standard mileage rate used by Union District, identify the standard rate that was used in the calculation.

b. Explain whether the field labor included is performed by contractual labor or an employee of Union District. For the test year, provide the number of occurrence the nonrecurring charge was performed by contractual labor and the number that was performed by employees of Union District.

c. Explain whether the clerical labor included is performed by contractual labor or an employee of Union District. For the test year, provide the number of occurrence the nonrecurring charge was performed by contractual labor and the number that was performed by employees of Union District.

5. Refer to Union District's response to Staff's Second Request, Item 12. For the Reconnection Charge, provide the following:

a. Explain whether the field labor included is performed by contractual labor or an employee of Union District. For the test year, provide the number of occurrence the nonrecurring charge was performed by contractual labor and the number that was performed by employees of Union District.

b. Explain whether the clerical labor included is performed by contractual labor or an employee of Union District. For the test year, provide the number of occurrence the nonrecurring charge was performed by contractual labor and the number that was performed by employees of Union District.

6. Refer to Union District's response to Staff's Second Request, Item 12. For the Returned Payment Fee, explain whether the clerical labor included is performed by contractual labor or an employee of Union District. For the test year, provide the number of occurrence the nonrecurring charge was performed by contractual labor and the number that was performed by employees of Union District.

7. Explain whether the requested rate increase effective date can be date certain or should align with a billing cycle.



Linda C. Bridwell, PE  
Executive Director  
Public Service Commission  
P.O. Box 615  
Frankfort, KY 40602

DATED SEP 28 2022

cc: Parties of Record

Case No. 2022-00160

\*Robert K. Miller  
Straightline Kentucky LLC  
113 North Birchwood Ave.  
Louisville, KENTUCKY 40206

\*Wm. Clint Prow  
Attorney  
112 North Broadway  
Providence, KENTUCKY 42450

\*Gary Sheffer  
Manager  
Union County Water District  
409 North Court Street  
P. O. Box 146  
Morganfield, KY 42437

\*Union County Water District  
409 North Court Street  
P. O. Box 146  
Morganfield, KY 42437