

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF LYON COUNTY)	CASE NO.
WATER DISTRICT FOR A RATE ADJUSTMENT)	2021-00391
PURSUANT TO 807 KAR 5:076)	

ORDER

The Commission, on its own motion, finds that the procedural schedule established on December 14, 2021, should be amended. This is because, given the amount of information requested by Commission Staff in the first data request, it appears that Lyon County Water District (Lyon District) should be afforded more time to prepare and file its response than allowed for in the existing procedural schedule.

IT IS THEREFORE ORDERED that:

1. The procedural deadlines established in the December 14, 2021 procedural schedule, with the exception of the deadline for requests to intervene, should be stricken and replaced with the procedural schedule attached to this Order as Appendix A.
2. Lyon District should file on or before the date set forth in the amended procedural schedule its responses to the Commission Staff's First Request for Information, attached to this Order as Appendix B.
3. All other provisions of the December 14, 2021 Order not in conflict with this Order shall remain in full force and effect.

By the Commission

ENTERED
JAN 13 2022 rCS
KENTUCKY PUBLIC
SERVICE COMMISSION

ATTEST:


Executive Director

Case No. 2021-00391

APPENDIX A

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE
COMMISSION IN CASE NO. 2021-00391 DATED JAN 13 2022

All requests for information to Lyon District
shall be filed no later than01/20/2022

Lyon District shall file responses to requests
for information no later than02/10/2022

All supplemental requests for information to
Lyon District shall be filed no later than02/24/2022

Lyon District shall file responses to supplemental
requests for information no later than03/10/2022

Commission Staff Report shall be filed no later than04/11/2022

APPENDIX B

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE
COMMISSION IN CASE NO. 2021-00391 DATED JAN 13 2022

COMMISSION STAFF'S FIRST REQUEST FOR INFORMATION TO LYON COUNTY WATER DISTRICT

Lyon County Water District (Lyon District), pursuant to 807 KAR 5:001, is to file with the Commission an electronic version of the following information. The information requested is due on February 10, 2022. The Commission directs Lyon District to the Commission's July 22, 2021 Order in Case No. 2020-00085¹ regarding filings with the Commission. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the question to which the response is made, and shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity that the response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

Lyon District shall make timely amendment to any prior response if Lyon District obtains information that indicates the response was incorrect when made or, though correct when made, is now incorrect in any material respect. For any request to which

¹ Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC July 22, 2021), Order (in which the Commission ordered that for case filings made on and after March 16, 2020, filers are NOT required to file the original physical copies of the filings required by 807 KAR 5:001, Section 8).

Lyon District fails or refuses to furnish all or part of the requested information, Lyon District shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, Lyon District shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Provide copies of each of the following, and when appropriate, provide in Excel spreadsheet format with all formulas, rows, and columns unprotected and fully accessible:

a. The general ledger for the calendar years 2020 and 2021 to date; and the trial balance for the calendar years 2020, and 2021 to date.

b. Adjusted Trial Balance showing unaudited account balances, audit adjustments, and audited balances for the calendar years 2020 and 2021 to date.

c. The schedule of notes and bonds payable on December 31, 2019, December 31, 2020, and the current period.

d. All debt agreements/bond ordinances and amortization schedules not otherwise included in its application, including related party debt.

e. General Liability Insurance policies and invoices for 2020 and the current period, if available.

f. Hours worked by each employee for the calendar years 2019, 2020, and the current period.

g. A document listing the names, job titles, job description, and pay rates for each employee on December 31, 2020, and for those currently employed.

h. A list that describes all employee benefits, other than salaries and wages, paid to, or on behalf of, each employee for each of the previous five years.

i. Minutes from Lyon District's commissioner meetings for the calendar years 2019, 2020, and the current period.

j. A document listing the name of all commissioners for each of the five previous years, and state, individually, the total amount of each benefit paid to, or on the behalf of, each commissioner during each year (i.e., wages, health insurance premiums, life insurance premiums, FICA taxes, etc.).

k. Fiscal Court minutes approving each commissioner's appointment and compensation.

2. Provide a breakdown for the number of board meetings each commissioner attended during the test year.

3. Provide a monthly breakdown, in both gallons and dollar amount, of water purchased during the test year, identifying all vendors from whom Lyon District purchased water.

4. Provide the current rate charged by each vendor from whom Lyon District purchased water.

5. Provide the number of occurrences for which late fees were assessed during the test year.

6. Provide the total amount collected for each nonrecurring charge and the number of occurrences for each nonrecurring charge that was assessed during the test year. If the revenue for any nonrecurring charge was zero, include that charge and indicate that zero revenue was received.

7. Provide the cost justification for all nonrecurring charges listed in Lyon District's tariff.

8. Provide the rate for each nonrecurring charge collected in the test year and the rate for all nonrecurring charges contained in Lyon District's tariff.

9. Explain the discrepancies in the amounts set forth for nonrecurring and special charges listed in the unnumbered tariff sheet titled "Nonrecurring Charges" on unnumbered page 3 of Lyon District's tariff and the amounts listed on Tariff Sheet 6–7 under "Special Charges." Indicate which amount Lyon District charges its customers.

10. Provide an overview of any actions planned or taken by Lyon District to reduce its water loss, including any water loss reduction plan.

11. Identify the number of new water connections that Lyon District installed in the test year.

12. Provide the amount of labor and materials recorded for each new water connection used during the test year.

13. Refer to the Application, Exhibit H.

a. Provide the amortization schedule for the Series 2016 debt issuance.

b. Confirm Lyon District has no additional debt issuance besides the three listed.

c. For each outstanding debt issuance still active; provide the case number in which Lyon District was authorized to issue the debt.

14. a. Provide the date when Lyon District last performed a cost of service study (COSS) to review the appropriateness of its current rates and rate design.

b. Explain whether any material changes to Lyon District's system has occurred that would cause a new COSS to be prepared since the date of Lyon District's most recent COSS.

c. If there have been no material changes to Lyon District's system, explain when Lyon District anticipates completing a new COSS.

15. Refer to Lyon District's Application, Billing Analysis.

a. Provide the billing analysis where the usage information separated in the same manner as that of Lyon District's usage blocks shown in its tariff.

b. Provide the source of the 2020 usage data presented in the Billing Analysis, and state whether any adjustments were made to the data.

c. Provide a list of any adjustments made to the data and include an explanation of each adjustment.

d. Provide monthly billing registers for water customers in Excel spreadsheet format with all formulas, rows, and columns unprotected and fully accessible for the calendar year 2020.

e. Provide a copy of the most recent COSS performed for Lyon District's system in Excel spreadsheet format with all formulas, rows, and columns unprotected and fully accessible.

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