

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF LARUE)	
COUNTY WATER DISTRICT NO. 1 FOR A)	CASE NO.
RATE ADJUSTMENT PURSUANT TO 807)	2021-00285
KAR 5:076)	

COMMISSION STAFF'S FIRST REQUEST FOR INFORMATION
TO LARUE COUNTY WATER DISTRICT NO. 1

LaRue County Water District No. 1 (LaRue District No. 1), pursuant to 807 KAR 5:001, is to file with the Commission an electronic version of the following information. The information requested is due on September 15, 2021. The Commission directs LaRue District No. 1 to the Commission's July 22, 2021 Order in Case No. 2020-00085¹ regarding filings with the Commission. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity that the response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

¹ Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC July 22, 2021), Order (in which the Commission ordered that for case filings made on and after March 16, 2020, filers are NOT required to file the original physical copies of the filings required by 807 KAR 5:001, Section 8).

LaRue District No. 1 shall make timely amendment to any prior response if LaRue District No. 1 obtains information that indicates the response was incorrect when made or, though correct when made, is now incorrect in any material respect. For any request to which LaRue District No. 1 fails or refuses to furnish all or part of the requested information, LaRue District No. 1 shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, LaRue District No. 1 shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Provide copies of each of the following, and when appropriate, provide in Excel spreadsheet format with all formulas, columns, and rows unprotected and fully accessible:

a. The general ledger and trial balance for the calendar years 2019, 2020, and 2021 to date.

b. The trial balance for the calendar years 2019, 2020, and 2021 to date.

c. General Liability Insurance policies for 2019, 2020, and the current period, if available.

d. Hours worked by each employee, separated by regular hours worked, overtime hours worked, and any other form of hourly wage for the calendar year 2020.

e. A document detailing the names, job titles, job description, and pay rates for each employee on December 31, 2018, December 31, 2019, December 31, 2020, and for those currently employed.

f. A description of all employee benefits, other than salaries and wages, paid to, or on behalf of, each employee for each of the previous five years.

g. Minutes from LaRule District No. 1 commissioner meetings for the calendar years 2020 and the current period.

h. A document listing the name of all commissioners for each of the five previous years, and state, individually, the total amount of each benefit paid to, or on the behalf of, each commissioner during each year (i.e., wages, health insurance premiums, life insurance premiums, FICA taxes, etc.).

i. Fiscal Court minutes approving each commissioner's appointment and compensation.

2. Provide a copy of the Adjusted Trial Balance showing unaudited account balances, audit adjustments, and audited balances for the calendar year ended 2020 in Excel spreadsheet format with all formulas, columns, and rows unprotected and fully accessible.

3. Refer to the attachment filed with the application entitled, "ARF-SAO.pdf."

a. Provide the workpapers used for the pro forma adjustments in the References page of this Attachment in Excel spreadsheet format with all formulas, columns, and rows unprotected and fully accessible.

b. Provide a detailed breakdown of the revenues for the category Other Water Revenue.

4. Refer to the attachment filed with the application entitled, "ARF-Revenue_Requirements.pdf." Provide the workpapers used in the calculation of LaRue District No. 1's Average Annual Debt Principal and Interest Payments and corresponding Debt Coverage Requirement.

5. Provide a statement from the County Employees' Retirement System that reflects the actual monthly payments remitted in 2020.

6. Refer to LaRue District No. 1's Application, Attachment, Current and Proposed Rates. LaRue District No. 1 proposes to raise its monthly water rates by an across the board percentage amount.

a. Provide an explanation of how the across-the-board percentage increase method to increase monthly water rates was chosen.

b. Provide a list of alternative methods to increase its monthly water rates LaRue District No. 1 considered and an explanation why each alternative was not chosen.

c. Provide a copy of any Rate Study or Cost of Service Study that was performed to establish increased rates in this case for LaRue District No. 1.

7. Refer to LaRue District No. 1's application, Attachment, Billing Analysis.

a. Provide the source of the 2020 usage data presented in the Billing Analysis and state whether any adjustments were made to the data.

b. Provide a list of any adjustments made to the data and include an explanation of each adjustment.

8. Provide the total amount collected for each nonrecurring charge and the number of occurrences for each nonrecurring charge that was assessed during the test year.

9. Refer to LaRue District No. 1's tariff. Provide cost justification for each of the non-recurring charges listed in the tariff.

10. Provide the number of taps installed by meter size for the test period.

a. State whether LaRue District No. 1 includes the amounts collected for customer taps as revenue on the income statement, or includes them as contributed capital on the retained earnings statement on its annual report on file with the Commission.

b. State whether LaRue District No. 1 keeps a record of the amounts paid to install customer taps.

c. If the statement in item 10.b. above can be confirmed, separately state the amounts LaRue District No. 1 paid to install all customer taps in the test year by meter size.

d. State whether the amounts to install customer taps are capitalized annually and included on LaRue District No. 1's depreciation schedule, or whether they are expensed on its income statement.



Linda C. Bridwell, PE
Executive Director
Public Service Commission
P.O. Box 615
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DATED AUG 23 2021

cc: Parties of Record

Case No. 2021-00285

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*Tim Bartley
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