

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ACCREDITATION AND APPROVAL OF A PUBLIC)	
SERVICE COMMISSION WATER PERSONNEL)	CASE NO.
TRAINING SEMINAR AS A WATER DISTRICT)	2019-00239
COMMISSIONER TRAINING PROGRAM)	

ORDER

KRS 74.020(7) requires that this Commission “encourage and promote the offering of high quality water district management training programs that enhance a water district commissioner’s understanding of his or her responsibilities and duties.” KRS 74.020(8) requires the Commission to conduct a program of instruction “to train newly appointed commissioners in the laws governing the management and operation of water districts and other subjects that the Public Service Commission deems appropriate.”

Pursuant to these statutory mandates, the Commission conducted a training seminar at Barren River Lake State Resort Park located at 1149 State Park Road, Lucas, Kentucky, on June 4, 2019. This seminar included instruction regarding trends in applicable laws and regulations, risk management, and utility administration.¹

Based upon a review of the course curriculum, the Commission finds that:

1. The course of instruction provided at this seminar will enhance a water district commissioner’s understanding of his or her duties.

¹ A course syllabus for the training seminar is appended to this Order.

2. The seminar conducted at Barren River Lake State Resort Park located at 1149 State Park Road, Lucas, Kentucky, on June 4, 2019, should be approved for six credit hours of water district management training and for six hours of new water district commissioner training.

IT IS THEREFORE ORDERED that:

1. The 2019 Water Personnel Training Seminar, which the Commission conducted at Barren River Lake State Resort Park located at 1149 State Park Road, Lucas, Kentucky, on June 4, 2019, is approved for a maximum of six credit hours of water district management training.

2. Within 20 days of the date of this Order, Commission Staff shall file into the post-case referenced correspondence file for this case a list of the names of each attendee, his or her water district, and the number of hours that he or she attended this training program.

3. This case is closed and removed from the Commission's docket.

By the Commission

ENTERED
JUL 29 2019
KENTUCKY PUBLIC
SERVICE COMMISSION

ATTEST:

For 
Executive Director

Case No. 2019-00239

APPENDIX

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE
COMMISSION IN CASE NO. 2019-00239 DATED **JUL 29 2019**

TWO PAGES TO FOLLOW

2019 Water Training Seminar
Presented by the Public Service Commission
Barren River Lake SRP
June 4, 2019

- 7:30 – 8:00 **Registration and Breakfast**
- 8:00 – 8:10 **Welcome/Overview** – Andrew Melnykovich (PSC staff)
- 8:10 – 9:10 **Annual Commissioner Training -
Board operations and requirements** – (Brittany Koenig, Andrew Melnykovich,
PSC staff)
This presentation will cover the basic duties and responsibilities of water district commissioners. These include the relationship with the county judge/executive and fiscal court, the hiring and supervision of water district senior staff, the conduct of board meetings, board recordkeeping requirements and other aspects of board operations.
- 9:20 – 10:20 **Annual Commissioner Training -
Accounting controls and internal auditing** – Ariel Miller (PSC staff)
PSC Staff will describe common procedures in the proper management of internal controls applicable to small water districts and associations. Additionally, personnel issues and limitations to internal controls will be covered. The presentation will also briefly discuss KRS 74.050 and the duties of the treasurer of a water district with respect to the statute.
- 10:30 – 11:30 **Annual Commissioner Training -
Board meetings, open records and open meetings – common issues** – Gordon Slone, Marcus Jones (KY AG's Office)
This session will be a participant-driven informal discussion of common problems that arise with respect to board meetings and district documents, particularly in relation to the Kentucky Open Meetings Act and the Kentucky Open Records Act.
- 11:30 – 1:00 **Lunch – on your own**

- 1:00 – 2:00 **Annual Commissioner Training -
Determining the need for an attorney and managing legal services** – PSC
Chairman Michael Schmitt
This session will focus on the question of when a water utility needs an attorney to represent it before the PSC. Topics discussed will include whether legal representation is necessary when filing for a rate adjustment under the Alternative Rate Filing process; the options available for legal representation; controlling legal costs; and recovery of legal costs through, for and in rate proceedings.
- 2:10 – 3:10 **Annual Commissioner Training -
Kentucky’s underground facilities protection statute** – Andrew Melnykovich
(PSC staff)
Kentucky law requires anyone conducting excavations, including utilities, to request that underground utility facilities be located and marked before work begins. This presentation will cover the details of the call-before-you-dig requirements and discuss the new PSC enforcement process that applies when excavators damage natural gas or hazardous liquid pipelines.
- 3:20 – 4:20 **Annual Commissioner Training
Current PSC points of emphasis** – Brittany Koenig, Ariel Miller, Andrew
Melnykovich (PSC staff)
In this session, PSC staff will review, discuss and answer questions about matters that are current points of emphasis for the PSC. Topics will include water loss reporting, financing, employee benefits, adequacy of rates and management accountability.

