#### COMMONWEALTH OF KENTUCKY

#### BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

THE APPLICATION OF DOE VALLEY UTILITIES, INC. FOR AN ADJUSTMENT OF RATES PURSUANT TO THE ALTERNATIVE RATE FILING PROCEDURE FOR SMALL UTILITIES

**CASE NO. 96-497** 

#### ORDER

On November 20, 1996, Doe Valley Utilities, Inc. ("Doe Valley") applied to the Commission for approval of proposed water and sewer rates. Commission Staff, having performed a limited financial review of Doe Valley's operations, has prepared the attached Staff Report containing Staff's findings and recommendations regarding the proposed rates. All parties should review the report carefully and provide any written comments or requests for a hearing or informal conference no later than 10 days from the date of this Order.

IT IS THEREFORE ORDERED that all parties shall have no more than 10 days from the date of this Order, or 90 days after the date the application was filed, whichever is later, to provide written comments regarding the attached Staff Report or requests for a hearing or informal conference. If no request for a hearing or informal conference is received, this case will be submitted to the Commission for a decision.

Done at Frankfort, Kentucky, this 21st day of May, 1997.

ATTEST:

Executive Director

**PUBLIC SERVICE COMMISSION** 

For the Commission

# COMMONWEALTH OF KENTUCKY

#### BEFORE THE PUBLIC SERVICE COMMISSION

| ١ | In | th | e | M | lat | ter | Of: |
|---|----|----|---|---|-----|-----|-----|
|   |    |    |   |   |     |     |     |

THE APPLICATION OF DOE VALLEY UTILITIES,
INC. FOR AN ADJUSTMENT OF RATES
PURSUANT TO THE ALTERNATIVE RATE
PILING PROCEDURE FOR SMALL UTILITIES

)

OCASE NO.
96-497

#### **STAFF REPORT**

Prepared By: Mark C. Frost Public Utility Financial Analyst, Chief Water and Sewer Revenue Requirements Branch Financial Analysis Division

Prepared By: Carryn Lee Rates and Tariffs Manager Communications, Water and Sewer Rate Design Branch Rates and Research Division

#### **STAFF REPORT**

#### <u>ON</u>

#### DOE VALLEY UTILITIES, INC

#### **CASE NO. 96-497**

On October 18, 1996, Doe Valley Utilities, Inc. ("Doe Valley") submitted separate applications on behalf of its Water and Sewer Divisions seeking to increase rates for both services pursuant to 807 KAR 5:076, the Alternative Rate Adjustment Procedure for Small Utilities ("ARF"). The Commission combined both rate applications and a separate request to increase a non-recurring charge into this current proceeding. However, due to filing deficiencies, Doe Valley's applications were not considered filed until November 20, 1996.

Because Doe Valley requested and received Commission Staff ("Staff") assistance in preparing the ARF application for the Water Division, Staff performed a limited financial review of that division's test-period operations for the 1995 calendar year prior to the filing of the application. Staff performed a separate limited financial review of the Sewer Division's test-period operations for the 1995 calendar year on January 17, 1997.

The scope of the reviews was limited to obtaining information to determine whether the 1995 operating revenues and expenses for the Water and Sewer Divisions were representative of normal operations. Insignificant or immaterial discrepancies were not pursued and are not addressed herein.

Mark Frost of the Commission's Division of Financial Analysis performed the limited reviews and is responsible for the preparation of this Staff Report except for the determination of Operating Revenues; Attachment C, Calculation of Water Rates; and

Attachment F, Calculation of Sewer Rates, which were prepared by Carryn Lee of the Commission's Division of Rates and Research.

Comparisons of the Water and Sewer Divisions' actual and pro forma operations are shown as Attachments A and D, respectively. Based upon Staff's recommended adjustments, the Water and Sewer Divisions' pro forma operations would appear as set forth in Attachments B and E, respectively.

As shown in Attachment C, the Water Division determined that its pro forma operations support a revenue requirement of \$108,274, an increase in its revenue from rates of \$22,808. However, as shown in that same attachment, based on its recommended pro forma operations and the 88 percent operating ratio normally allowed by this Commission, Staff believes the Water Division could justify additional revenues of \$23,418. Attachment C reflects that Doe Valley's proposed rates for its Water Division will produce a positive cash flow of \$43,084, and therefore Staff recommends the Commission approve the rates proposed for water service.

Doe Valley may wish to amend its application to reflect the additional revenues that could be justified. Such an amendment should be filed with any comments on the Staff Report. Should Doe Valley amend its application, Staff recommends that Doe Valley be required to notify its customers of the amended rate proposal. Attachment C contains both the rates that will achieve the Water Division's requested revenue increase of \$22,810 and also a revenue increase of \$23,418.

Staff Report PSC Case No. 96-497 Page 3 of 3.

As shown in Attachment F, Doe Valley's Sewer Division determined that its proforma operations support a total revenue requirement of \$55,064, an increase in revenue from rates of \$25,150. However, as shown in that same attachment, Staff's recommended operations result in a total revenue requirement from rates of \$37,603, an increase of \$4,807. The rates contained in Attachment F will achieve Staff's recommended increase in the Sewer Divison's rates of \$4,807.

Doe Valley included in its application cost justification to support a 5/8 inch connection fee of \$395. After reviewing the cost justification, Staff recommends that the fee of \$395 be approved.

Signatures

Prepared by: Mark C. Frost

Public Utility Financial

Analyst, Chief

Water and Sewer Revenue

Requirements Branch

Financial Analysis Division

Prepared by Carryn Lee

Rates and Tariffs Manager Communications, Water and

Sewer Rate Design Branch

Rates and Research Division

# DOE VALLEY UTILITIES, INC CASE NO. 96-497

WATER DIVISION

PROPOSED PRO FORMA OPERATIONS

ATTACHMENT A

|                                     | Actual<br>Operations                     | Pro Forma<br>Adjustments | Pro Forma<br>Operations |
|-------------------------------------|--|--------------------------|-------------------------|
| Operating Revenues:                 | ***************************************  |                          |                         |
| Revenue from Water Sales:           |  |                          |                         |
| Metered Water Sales                 | \$85,420<br>                             | \$46<br>                 | \$85,466<br>            |
| Operating Expenses:                 |  |                          |                         |
| Operation & Maintenance Expenses:   |  |                          |                         |
| Salaries & Wages - Employees        | \$57,950                                 | \$1,349                  | \$59,299                |
| Employee Pensions & Benefits        | 4,359                                    | 2,714                    | 7,073                   |
| Purchased Water                     | 7,503                                    | 0                        | 7,503                   |
| Purchased Power                     | 8,006                                    | 383                      | 8,389                   |
| Chemicals                           | 7,823                                    | 0                        | 7,823                   |
| Materials & Supplies                | 22,298                                   | (9,800)                  | 12,498                  |
| Contractual Services                | 4,845                                    | 0                        | 4,845                   |
| Transportation Expense              | 1,221                                    | 0                        | 1,221                   |
| Insurance                           | 6,221                                    | 73                       | 6,294                   |
| Miscellaneous                       | 3,554                                    | (447)                    | 3,107                   |
| Total Operation & Maintenance Exp.  | \$123,780                                | (\$5,728)                | \$118,052               |
| Depreciation                        | 21,509                                   | 0                        | 21,509                  |
| Amortization                        | 0  | 1,960                    | 1,960                   |
| Taxes Other Than Income Taxes       | 6,140                                    | 121                      | 6,261                   |
| Total Operating Expenses            | \$151,429                                | (\$3,647)                | \$147,782               |
| Net Operating Income                | (\$66,009)                               | \$3,693                  | (\$62,316)              |
| Other Income & Deductions:          |  |                          |                         |
| Availability Charges *              | 59,660                                   | 0                        | 59,660                  |
| Net Income Available for Operations | (\$6,349)                                | \$3,693                  | (\$2,656)               |
|                                     | 000 - 100 000 000 000 000 000 000 000 00 |                          |                         |

<sup>\*</sup> These charges are collected from lot owners that are not current utility customers. In the past the Commission has reduced the revenue requirement for the Water and Sewer Divisions by these fees. In this current proceeding Doe Valley and Staff have followed this past precedent in calculating the revenue requirement for both divisions.

# DOE VALLEY UTILITIES, INC CASE NO. 96-497

WATER DIVISION

STAFF'S RECOMMENDED PRO FORMA OPERATIONS

> ATTACHMENT B

|                                     | Actual<br>Operations                    | Pro Forma<br>Adjustments | Ref | Pro Forma<br>Operations |
|-------------------------------------|---|--------------------------|-----|-------------------------|
| Operating Revenues:                 |   |                          |     |                         |
| Revenue from Water Sales:           |   | *.*                      |     | ***                     |
| Metered Water Sales                 | \$85,420<br>                            | \$46<br>                 | Α   | \$85,466<br>            |
| Operating Expenses:                 |   |                          |     |                         |
| Operation & Maintenance Expenses:   |   |                          |     |                         |
| Salaries & Wages - Employees        | \$57,950                                | \$1,349                  | В   | \$59,299                |
| Employee Pensions & Benefits        | 4,359                                   | 2,714                    | С   | 7,073                   |
| Purchased Water                     | 7,503                                   | 0                        |     | 7,503                   |
| Purchased Power                     | 8,006                                   | 202                      | D   | 8,208                   |
| Chemicals                           | 7,823                                   | 0                        |     | 7,823                   |
| Materials & Supplies                | 22,298                                  | (9,800)                  | E   | 12,498                  |
| Contractual Services                | 4,845                                   | 0                        |     | 4,845                   |
| Transportation Expense              | 1,221                                   | 0                        |     | 1,221                   |
| Insurance                           | 6,221                                   | 73                       | F   | 6,294                   |
| Miscellaneous                       | 3,554                                   | 271                      | G   | 3,825                   |
| Total Operation & Maintenance Exp.  | \$123,780                               | (\$5,191)                |     | \$118,589               |
| Depreciation                        | 21,509                                  | 0                        |     | 21,509                  |
| Amortization                        | 0                                       | 1,960                    | Н   | 1,960                   |
| Taxes Other Than Income Taxes       | 6,140                                   | 121                      | 1   | 6,261                   |
| Total Operating Expenses            | \$151,429                               | (\$3,110)                |     | \$148,319               |
| Net Operating Income                | (\$66,009)                              | \$3,156                  |     | (\$62,853)              |
| Other Income & Deductions:          |   |                          |     |                         |
| Availability Charges                | 59,660                                  | 0                        |     | 59,660                  |
| Net Income Available for Operations | (\$6,349)                               | \$3,156                  |     | (\$3,193)               |
|                                     | 00-00-00-00-00-00-00-00-00-00-00-00-00- | ***********              |     |                         |

#### A. Operating Revenue:

Staff prepared a billing analysis using the Water Division's test-period water sales. This adjustment reflects the results of Staff's billing analysis and the Water Division's current tariffed water rates on file with the Commission.

|  | Number of<br>Bills      | Total<br>Gallons                              | First<br>3,000<br>Gallons           | Next<br>4,000<br>Gallons             | Over<br>7,000<br>Gallons     |
|--|-------------------------|---|-------------------------------------|--------------------------------------|------------------------------|
| First 3,000 Gal.<br>Next 4,000 Gal.<br>Over 7,000 Gal. | 1,486<br>2,024<br>1,229 | 1,922,832<br>10,029,180<br>14,439,763         | 1,922,832<br>6,072,000<br>3,687,000 | 3,957,180<br>4,916,000               | 5,836,763                    |
| .,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,                | 4,739                   | 26,391,775                                    | 11,681,832                          | 8,873,180                            | 5,836,763                    |
| ·  |                         |   | Number of<br>Bills                  | Total<br>Gallons                     | Normalized<br>Revenue        |
| First 3,000 Gal.<br>Next 4,000 Gal.<br>Over 7,000 Gal. | \$2.70                  | Min. Bill<br>per 1,000 Gal.<br>per 1,000 Gal. | 4,739                               | 11,681,832<br>8,873,180<br>5,836,763 | \$46,916<br>23,958<br>14,592 |
| Normalized Revenu<br>Less: Reported Re                 |                         |   |                                     |                                      | \$85,466<br>85,420           |
| Requested Adjustm                                      | ent                     |   |                                     |                                      | \$46                         |

#### B. Salaries & Wages - Employees:

Doe Valley's payroll is allocated to the utility and then allocated between the Sewer and Water Divisions. To check the validity of its allocation factors, Doe Valley has performed several time studies. This adjustment reflects allocating 70 percent of the total salary expense, including the 4 percent pay raise, to the Water Division.

|                     | Salaries Allocated to Utility |              |                 |                      |                       |
|---------------------|-------------------------------|--------------|-----------------|----------------------|-----------------------|
| Employee Position   | Salaries                      | 4 % Increase | Increased       | Allocation<br>Factor | Pro Forma<br>Salaries |
| General Mgr/Pres.   | \$10,000                      | \$400        | \$10,400        | 70%                  | \$7,280               |
| Comptroller         | \$8,400                       | \$336        | \$8,736         | 70%                  | 6,115                 |
| Sec/Payroll Clerk   | \$4,575                       | \$183        | \$4,758         | 70%                  | 3,331                 |
| Accounting          | \$4,660                       | \$186        | \$4,846         | 70%                  | 3,392                 |
| Billing/Accounting  | \$4,000                       | \$160        | <b>\$4</b> ,160 | 70%                  | 2,912                 |
| Manager             | \$28,500                      | \$1,140      | \$29,640        | 70%                  | 20,748                |
| Assistant Manager   | \$21,320                      | \$853        | \$22,173        | 70%                  | 15,521                |
| Pro Forma Water Sa  | laries & Wages - E            | mp           |                 | •                    | \$59,299              |
| Less: Water Salarie | s & Wages - Emp               | •            | •               |                      | 57,950                |
| Requested Adjustme  | ent                           |              |                 | ·                    | \$1,349               |

#### C. Employee Pensions & Benefits:

Doe Valley provides health insurance, life insurance, and dental insurance to its employees. On January 1, 1997, Doe Valley established an employee retirement plan. This adjustment reflects allocating 70 percent of the retirement plan cost and the 1996 employee health insurance premiums to the Water Division.

| Employee<br>Position | Emp. Ins.<br>Premium A | Salary<br>Allocation | Allocated<br>Premiums | Allocation<br>Factor | Pro Forma<br>Emp. Ins. |
|----------------------|------------------------|----------------------|-----------------------|----------------------|------------------------|
| General Mgr/Pres.    | \$2,037                | 100%                 | \$2,037               | 70%                  | \$1,426                |
| Comptroller          | \$2,437                | 16%                  | \$390                 | 70%                  | 273                    |
| Sec/Payroll Clerk    | \$1,892                | 21%                  | \$397                 | 70%                  | 278                    |
| Accounting           | \$1,928                | 21%                  | \$405                 | 70%                  | 284                    |
| Billing/Accounting   | \$1,866                | 26%                  | \$485                 | 70%                  | 340                    |
| Manager              | \$1,981                | 100%                 | \$1,981               | 70%                  | 1,387                  |
| Assistant Manager    | \$1,866                | 100%                 | \$1,866               | 70%                  | 1,306                  |
| Retirement Fund      | \$59,299 (Payr         | oll) x               | 3% (                  | (Rate) =             | 1,779                  |
| Pro Forma Employee   | Pensions & Benefits    |                      |                       | •                    | \$7,073                |
| Less: Employee Pen   | sions & Benefits       |                      |                       |                      | 4,359                  |
| Requested Adjustmen  | nt                     |                      |                       |                      | \$2,714                |

#### D. Purchased Power:

This adjustment reflects the actual electric expense incurred during the test period.

#### Allocation of Office Electric

| 60+ F0- GL- Cul-     | · du cur un au au au 11/1 11/1 11/1 11/1 11/1 11/1 | 00 to 00 00 00 00 00 00 <sup>00</sup> to to 00 00 10 10 00 00 00 00 00 00 00 00 00 |   |  | Total             |
|----------------------|--|--|---|--|-------------------|
| Service<br>Month     | Total  | Allocation<br>Factor   | Allocated<br>Amount                     | Direct<br>Electric Billed              | Water<br>Electric |
| Jan-95               | \$58   | 70%  | \$41                                    | \$598                                  | \$639             |
| Feb-95               | 44   | 70%  | 31                                      | 611                                    | 642               |
| Mar-95               | 60   | 70%  | 42                                      | 565                                    | 607               |
| Apr-95               | 20   | 70%  | 14                                      | 567                                    | 581               |
| May-95               | 62   | 70%  | 43                                      | 559                                    | 602               |
| Jun-95               | 56   | 70%  | 39                                      | 601                                    | 640               |
| Jul-95               | 70   | 70%  | 49                                      | 625                                    | 674               |
| Aug-95               | 18   | 70%  | 13                                      | 746                                    | 759               |
| Sep-95               | 72   | 70%  | 50                                      | 846                                    | 896               |
| Oct-95               | 32   | 70%  | 22                                      | 744                                    | 766               |
| Nov-95               | 70   | 70%  | 49                                      | 623                                    | 672               |
| Dec-95               | 39   | 70%  | 27                                      | 703                                    | 730               |
| Totals               |  | -  | \$420                                   | \$7,788                                | \$8,208           |
| Less: Reported Purch | nased Power  | 3  | *************************************** | ************************************** | 8,006             |
| Staff's Recommended  | Adjustment   |  |   |  | \$202             |
|                      |  |  |   |  |                   |

#### E. Materials & Supplies:

During the test period, the Water Division's tank was sanded & painted. This is a non-recurring expenditure that should be amortized rather than expensed. This adjustment removes this cost from test period expenses and Adjustment H reflects the amortization.

| Vendor & Invoice #  | Description                                     | Amount               |
|---|---|----------------------|
| Corydon Tank & Tower - Inv. No. 1009 Corydon Tank & Tower - Inv. No. 1015 | Sand & Paint Water Tank Sand & Paint Water Tank | (\$1,200)<br>(8,600) |
| Requested Adjustment  |   | (\$9,800)            |

#### F. <u>Insurance</u>:

This adjustment reflects the 1995 workers' compensation rates and the pro forma payroll.

| um             |
|----------------|
| \$1,850<br>90  |
| \$1,940<br>84% |
| \$1,630        |
| 217            |
| 141            |
| 123            |
| \$1,149        |
| 1,076          |
| \$73           |
|                |

#### G. Miscellaneous:

In the test period, numerous miscellaneous expenses were incorrectly allocated between the Water and Sewer Divisions. This adjustment corrects these allocation errors for the Water Division operations.

| Total<br>Amounts | Allocation<br>Factor   | Allocated<br>Amounts   |
|------------------|--|--|
| \$336            | 70%  | \$235  |
| \$453            | 70%  | 317  |
| \$168            | 70%  | 118  |
| \$363            | 100%   | 363  |
| \$698            | 70%  | 489  |
| \$430            | 70%  | 301  |
| \$1,271          | 100%   | 1,271  |
| \$19             | 70%  | 13   |
| \$527            | 70%  | 369  |
| \$499            | 70%  | 349  |
|                  | •  | \$3,825  |
|                  | ·  | 3,554  |
|                  | -  | \$271  |
|                  | \$336<br>\$453<br>\$168<br>\$363<br>\$698<br>\$430<br>\$1,271<br>\$19<br>\$527 | \$336 70% \$453 70% \$168 70% \$363 100% \$698 70% \$430 70% \$1,271 100% \$19 70% \$527 70% \$499 70% |

## H. <u>Amortization:</u>

This adjustment amortizes the cost of tank painting & repair over the estimated useful life of the tank.

|    |   | Amount                     | Estimated Life (Years) | Amortization<br>Expense    |
|----|---|----------------------------|------------------------|----------------------------|
|    | Tank Painting & Repair  | \$9,800                    | 5                      | \$1,960                    |
| l. | Taxes Other Than Income Taxes: This adjustment includes the change in FICA expens Pro Forma Water Salaries & Wages - Emp Multiplied by: Current FICA Rate | e resulting from the pro f | orma payroli allocat   | tion.<br>\$59,299<br>7.65% |
|    | Pro Forma FICA Expense<br>Less: Reported FICA Expense   |                            |                        | \$4,536<br>4,415           |
|    | Requested Adjustment  |                            |                        | \$121                      |

# DOE VALLEY UTILITIES, INC

CASE NO. 96-497

WATER DIVISION

REVENUE REQUIREMENT DETERMINATION; RATE COMPARISION; & CASH FLOW CALCULATION

> ATTACHMENT C

## Water Division's Revenue Requirement

| Pro Forma Operating Expenses            | \$147,782 |
|---|-----------|
| Divided by: Recommended Operating Ratio | 88%       |
| Total Revenue Requirement               | \$167.934 |
| Less: Availability Charges              | 59,660    |
| Revenue Requirement from Water Sales    | \$108,274 |
| Less: Normalized Operating Revenues     | 85,466    |
| Revenue Increase                        | \$22,808  |
|   |           |

#### Staff's Revenue Requirement

| Pro Forma Operating Expenses                                     | \$148,319   |
|--|---|
| Divided by: Recommended Operating Ratio                          | 88%   |
| Total Revenue Requirement  | \$168,544   |
| Less: Availability Charges                                       | 59,660  |
|  | •                         |
| Revenue Requirement from Water Sales                             | \$108,884   |
| Less: Normalized Operating Revenues                              | 85,466  |
| Revenue Increase Staff Believes the Water Division could Justify | \$23,418  |
|  | AND 1000 MIN MIN MIN MIN AND AND AND AND AND AND AND AND AND AN |

#### Water Division's Requested Rates

|  | Bills  | Gallons(/1,000)                      | Rates   | Revenue                      |
|--|--------|--------------------------------------|---|------------------------------|
| First 3,000 Gal.<br>Next 4,000 Gal.<br>Over 7,000 Gal. | 4,739  | 11,681.832<br>8,873.180<br>5,836.763 | \$12.54 Min. Bill<br>\$3.42 per 1,000 Gal.<br>\$3.17 per 1,000 Gal. | \$59,427<br>30,346<br>18,503 |
| Totals   |        |                                      |   | \$108,276                    |
| 5/8 Inch Connection                                    | on Fee |                                      |   | \$395<br>                    |

## The Rates the Water Division Could Justify

|  | Bills  | Gallons(/1,000)                      | Rates   | Revenue                      |
|--|--------|--------------------------------------|---|------------------------------|
| First 3,000 Gal.<br>Next 4,000 Gal.<br>Over 7,000 Gal. | 4,739  | 11,681.832<br>8,873.180<br>5,836.763 | \$12.61 Min. Bill<br>\$3.44 per 1,000 Gal.<br>\$3.18 per 1,000 Gal. | \$59,759<br>30,524<br>18,561 |
| Totals   |        |                                      |   | \$108,844<br>                |
| 5/8 Inch Connection                                    | on Fee |                                      |   | \$395<br>                    |

## **Cash Flow Calculation**

|                                  | Staff's<br>Pro Forma<br>Operations | Requested<br>Increase | Staff's Operations with the Requested Increase |
|----------------------------------|------------------------------------|-----------------------|--|
| Operating Revenues               | \$85,466                           | \$22,808              | \$108,274                                      |
| Less: Operating Expenses         | 148,319                            | 0                     | 148,319  |
| Net Operating Income             | (\$62,853)                         | \$22,808              | (\$40,045)                                     |
| Add: Depreciation & Amortization | 23,469                             | 0                     | 23,469   |
| Availability Fees                | 59,660                             | 0                     | 59,660   |
| Net Cash Flow                    | \$20,276                           | \$22,808              | \$43,084                                       |
|                                  |                                    |                       |  |

# DOE VALLEY UTILITIES, INC CASE NO. 96-497

**SEWER DIVISION** 

PROPOSED PRO FORMA OPERATIONS

ATTACHMENT D

|                                       | Actual<br>Operations | Pro Forma<br>Adjustments | Pro Forma<br>Operations   |
|---------------------------------------|----------------------|--------------------------|---|
| Revenue:                              |                      |                          |   |
| Metered Sales<br>Availability Charges | \$29,914<br>46,408   | \$0<br>0                 | \$29,914<br>46,408  |
| Total Revenue                         | \$76,322<br>         | \$0                      | \$76,322  |
| Expenses:                             |                      |                          |   |
| Operating                             | \$22,893             | \$598                    | \$23,491  |
| Maintenance                           | 6,875                | 0                        | 6,875   |
| Customer Accounts                     | 2,200                | 0                        | 2,200   |
| Administrative & General              | 26,724               | 380                      | 27,104  |
| Depreciation                          | 26,395               | 0                        | 26,395  |
| Taxes                                 | 3,155                | 75                       | 3,230   |
| Total Expenses                        | \$88,242             | \$1,053                  | \$89,295  |
| Net Available for Operations          | (\$11,920)           | (\$1,053)                | (\$12,973)  |
|                                       |                      |                          | 10 th 10 10 10 th |

# DOE VALLEY UTILITIES, INC

CASE NO. 96-497

**SEWER DIVISION** 

STAFF'S RECOMMENDED PRO FORMA OPERATIONS

> ATTACHMENT E

|  | Actual<br>Operations | Pro Forma<br>Adjustments  | Ref | Pro Forma Operations |
|--|----------------------|---|-----|----------------------|
| Operating Revenues:  |                      |   |     |                      |
| Sewer Revenues - Flat Rates                                | \$29,914<br>         | \$2,882<br>   | Α   | \$32,796<br>         |
| Operating Expenses:  |                      |   |     |                      |
| Operation & Maintenance Expenses:                          |                      | •   |     |                      |
| Salaries & Wages - Employees                               | \$24,320             | \$1,094   | В   | \$25,414             |
| Employee Pensions & Benefits                               | 3,538                | (507)   | С   | 3,031                |
| Sludge Hauling   | 342                  | 0   |     | 342                  |
| Other - Labor, Materials, & Expense                        | 200                  | 0   | _   | 200                  |
| Purchased Power  | 7,434                | 528   | D   | 7,962                |
| Collection System Supplies                                 | 2,143                | 0   | _   | 2,143                |
| Maintenance - Structures & Improvements                    | 1,233                | (705)   | E   | 528                  |
| Maintenance - Pumping System                               | 3,784                | (3,014)   | F   | 770                  |
| Maintenance - Treatment & Disposal Maintenance - Other     | 1,374                | 0   |     | 1,374                |
|  | 484                  | 0   |     | 484                  |
| Office Supplies & Other Expenses Outside Services Employed | 1,025<br>2,507       | 0   |     | 1,025                |
| Insurance  | 6,224                | (265)   | G   | 2,507<br>5,959       |
| Transportation   | 898                  | (203)   | G   | 898                  |
| Miscellaneous  | 1,385                | (446)   |     | 939                  |
| Maintenance - General Plant                                | 1,801                | 0   | Н   | 1,801                |
| Total Operation & Maintenance Exp.                         | \$58,692             | (\$3,315)   |     | \$55,377             |
| Depreciation   | 26,395               | (11,088)  | 1   | 15,307               |
| Amortization   | 0                    | 0   |     | 0                    |
| Taxes Other Than Income Taxes                              | 3,155                | 91  | J   | 3,246                |
| Total Operating Expenses                                   | \$88,242             | (\$14,312)  |     | \$73,930             |
| Net Operating Income                                       | (\$58,328)           | \$17,194  |     | (\$41,134)           |
| Other Income & Deductions:                                 |                      |   |     |                      |
| Availability Charges                                       | 46,408               | 0   |     | 46,408               |
| Net Income Available for Operations                        | (\$11,920)           | \$17,194  |     | \$5,274              |
| :  |                      | also, and not can also algo also the can also also make the saw day algo algo algo algo algo algo algo algo |     |                      |

#### A. Operating Revenue:

This adjustment reflects the sewer division's current customer level and the current tariffed rate on file with the Commission.

| \$6.65 (Present Monthly Rate Multiplied by: 12 Months             | e) x 411 | (Customers) = \$2,733<br>12 |
|---|----------|-----------------------------|
| Pro Forma Revenue from Rates<br>Less: Reported Revenue from Rates |          | \$32,796<br>29,914          |
| Staff's Recommended Adjustment                                    |          | \$2,882                     |

#### B. Salaries & Wages - Employees:

Doe Valley's payroll is allocated to the utility and then allocated between the Sewer and Water Divisions. To check the validity of its allocation factors, Doe Valley has performed several time studies. This adjustment reflects allocating 30 percent of the total salary expense, including the 4 percent pay raise, to the Sewer Division.

| Salaries | Allocated | to | Utility |
|----------|-----------|----|---------|
|          |           |    |         |

| Employee Position    | Salaries           | 4 % Increase | Increased | Allocation<br>Factor | Pro Forma<br>Salaries |
|----------------------|--------------------|--------------|-----------|----------------------|-----------------------|
| General Mgr/Pres.    | \$10,000           | \$400        | \$10,400  | 30%                  | \$3,120               |
| Comptroller          | \$8,400            | \$336        | \$8,736   | 30%                  | 2,621                 |
| Sec/Payroll Clerk    | \$4,575            | \$183        | \$4,758   | 30%                  | 1,427                 |
| Accounting           | \$4,660            | \$186        | \$4,846   | 30%                  | 1,454                 |
| Billing/Accounting   | \$4,000            | \$160        | \$4,160   | 30%                  | 1,248                 |
| Manager              | \$28,500           | \$1,140      | \$29,640  | 30%                  | 8,892                 |
| Assistant Manager    | \$21,320           | \$853        | \$22,173  | 30%                  | 6,652                 |
| Pro Forma Sewer Sal  | laries & Wages - E | Emp          |           | •                    | \$25,414              |
| Less: Sewer Salaries | s & Wages - Emp    |              |           |                      | 24,320                |
| Staff's Recommended  | d Adjustment       | •            |           | •                    | \$1,094               |
|                      |                    |              |           | •                    |                       |

#### C. Employee Pensions & Benefits:

Doe Valley provides health insurance, life insurance, and dental insurance to its employees. On January 1, 1997, Doe Valley established an employee retirement plan. This adjustment reflects allocating 30 percent of the retirement plan cost and the 1996 employee health insurance premiums to the sewer division.

| Employee<br>Position | Emp. Ins.<br>Premium | Salary<br>Allocation | Allocated<br>Premiums | Allocation<br>Factor | Pro Forma<br>Emp. Ins. |
|----------------------|----------------------|----------------------|-----------------------|----------------------|------------------------|
| General Mgr/Pres.    | \$2,037              | 100%                 | \$2,037               | 30%                  | \$611                  |
| Comptroller          | \$2,437              | 16%                  | \$390                 | 30%                  | 117                    |
| Sec/Payroll Clerk    | \$1,892              | 21%                  | \$397                 | 30%                  | 119                    |
| Accounting           | \$1,928              | 21%                  | \$405                 | 30%                  | 122                    |
| Billing/Accounting   | \$1,866              | 26%                  | \$485                 | 30%                  | 146                    |
| Manager              | \$1,981              | 100%                 | -\$1,981              | 30%                  | 594                    |
| Assistant Manager    | \$1,866              | 100%                 | \$1,866               | 30%                  | 560                    |
| Retirement Fund      | \$25,414             | (Pro Forma Sal.) x   | 3% (I                 | Rate) =              | 762                    |
| Pro Forma Employee   | Pensions & Bene      | efits                |                       | •                    | \$3,031                |
| Less: Employee Per   | nsions & Benefits    |                      |                       |                      | 3,538                  |
| Staff's Recommende   | d Adjustment         |                      |                       | •                    | (\$507)                |

#### D. Purchased Power:

This adjustment reflects the actual electric expense incurred during the test period.

#### Allocation of Office Electric

|                     |              |                      |                     |                           | Total             |
|---------------------|--------------|----------------------|---------------------|---------------------------|-------------------|
| Service<br>Month    | Total        | Allocation<br>Factor | Allocated<br>Amount | Direct<br>Electric Billed | Sewer<br>Electric |
| Jan-95              | \$58         | 30%                  | \$17                | \$986                     | \$1,003           |
| Feb-95              | 44           | 30%                  | 13                  | 893                       | 906               |
| Mar-95              | 60           | 30%                  | 18                  | 831                       | 849               |
| Apr-95              | 20           | 30%                  | 6                   | 546                       | 552               |
| May-95              | 62           | 30%                  | 19                  | 446                       | 465               |
| Jun-95              | 56           | 30%                  | 17                  | 556                       | 573               |
| Jul-95              | 70           | 30%                  | 21                  | 462                       | 483               |
| Aug-95              | 18           | 30%                  | 5                   | 521                       | 526               |
| Sep-95              | 72           | 30%                  | 22                  | 567                       | 589               |
| Oct-95              | 32           | 30%                  | 10                  | 586                       | 596               |
| Nov-95              | 70           | 30%                  | 21                  | 631                       | 652               |
| Dec-95              | 39           | 30%                  | 12                  | 756                       | 768               |
| Totals              |              | •                    | \$181               | \$7,781                   | \$7,962           |
| Less: Reported Purc | chased Power | 3                    |                     |                           | 7,434             |
| Requested Adjustme  | ent          |                      |                     | •                         | \$528             |
|                     |              |                      |                     | ****                      | ****************  |

#### E. Maintenance - Structures & Improvements:

During the test period, the backhoe engine was replaced. This is a capital expenditure that should be depreciated rather than expensed. This adjustment removes this cost from test period expenses and Adjustment I reflects the depreciation.

| Vendor & Invoice #                  | Description            | Amount                                  |
|-------------------------------------|------------------------|---|
| Hunt Tractor - Invoice No. IV202253 | Engine Kit for Backhoe | (\$705)                                 |
| ·                                   |                        | *** ** ** ** ** ** ** ** ** ** ** ** ** |

#### F. Maintenance - Pumping System:

During the test period, two grinder pumps were installed. These are capital expenditures that should be depreciated rather than expensed. This adjustment removes the cost of the pumps from test period expenses and Adjustment I reflects the depreciation.

| Vendor & Invoice #  | Description                                       | Amount               |
|---|---|----------------------|
| Eubank Hall - Invoice No. 26773 Eubank Hall - Invoice No. 26678 | Barnes 2Hp Grinder Pump Guide Rails & Barnes Pump | (\$1,205)<br>(1,809) |
| Requested Adjustment  | 0   | (\$3,014)            |

#### G. Insurance:

This adjustment reflects the 1995 workers' compensation rates and the pro forma payroll.

|                           |                           | Water Payroll | Manual Rate<br>per \$100 | Premium |
|---------------------------|---------------------------|---------------|--------------------------|---------|
| Operations Staff          |                           | \$15,544      | \$5.10                   | \$793   |
| Administrative Staff      |                           | \$9,870       | \$0.39                   | 38      |
| Total Manual Premium      |                           |               | •                        | \$831   |
| Multiplied by: Experience | e Modification Factor     |               |                          | 84%     |
| Standard Premium          | ·                         |               | •                        | \$698   |
| Less: Prem. Disc.         | 13.29% (Discount Rate) x  | \$698 (       | (Std. Premium) =         | 93      |
| AIK Disc.                 | 10.00% (AIK Disc. Rate) x | \$605 (       | (Sub-Total) =            | 61      |
| Tax                       | 9.70% (Tax Rate) x        | \$544 (       | (Taxable Prem) =         | 53      |
| Pro Forma Workers Con     | np Premium                |               | •                        | \$491   |
| Less: Reported Workers    | •                         |               |                          | 756     |
| Requested Adjustment      |                           |               | •                        | (\$265) |
| oquotou / .ajaotiiloiit   |                           |               | 3                        | (ψ2ΟΟ)  |

#### H. Miscellaneous:

In the test period, numerous miscellaneous expenses were incorrectly allocated between the Water and Sewer Divisions. This adjustment corrects these allocation errors for the Sewer Division operations.

|                                   | Total<br>Amounts | Allocation<br>Factor | Allocated<br>Amounts |
|-----------------------------------|------------------|----------------------|----------------------|
| Telephone - BellSouth             | \$336            | 30%                  | \$101                |
| Telephone - Administrative        | \$453            | 30%                  | 136                  |
| Telephone - Louisville Line       | \$168            | 30%                  | 50                   |
| Telephone - Water Plant           | \$363            | 0%                   | 0                    |
| Computer Service                  | \$698            | 30%                  | 209                  |
| Dues & Subscriptions              | \$430            | 30%                  | 129                  |
| Gas Heat - Water Plant            | \$1,271          | 0%                   | 0                    |
| Mileage                           | \$19             | 30%                  | 6                    |
| Automobile - Repair & Maintenance | \$527            | 30%                  | 158                  |
| Printing - Utility Bills          | \$499            | 30%                  | 150                  |
| Miscellaneous Expense             |                  | •••                  | \$939                |
| Less: Reported Miscellaneous Exp. |                  |                      | 1,385                |
| Requested Adjustment              |                  |                      | (\$446)              |

#### I. <u>Depreciation:</u>

Depreciation Expense for the Sewer Division's pre-1989 Utility Plant in Service was calculated using a 20 depreciable life. In Case No. 92-263, the Commission determined that a 40 year depreciable life was more appropriate, and therefore reduced the Sewer Division's depreciation expense by \$11,531 to reflect a 40 year depreciable life. This adjustment reflects the adjustment from that prior case and depreciating the cost of the capital expenditures over their estimated useful lives.

|                                      | Amount                                  | Estimated<br>Lives(Years) | Depreciation<br>Expense |
|--------------------------------------|---|---------------------------|-------------------------|
|                                      | *************************************** |                           |                         |
| 40-Year Depreciation Life Adjustment |   |                           | (\$11,531)              |
| Engine Kit for Backhoe               | 705                                     | 5                         | 141                     |
| Barnes 2Hp Grinder Pump              | 1,205                                   | 10                        | 121                     |
| Guide Rails & Barnes Pump            | 1,809                                   | . 10                      | 181                     |
|                                      |   |                           |                         |
| Staff's Recommended Adjustment       |   |                           | (\$11,088)              |
|                                      | •                                       |                           |                         |

## J. <u>Taxes Other Than Income Taxes:</u>

This adjustment reflects the change in FICA expense resulting from Staff's pro forma payroll allocation.

| Pro Forma Water Salaries & Wages - Emp<br>Multiplied by: Current FICA Rate | \$25,414<br>7.65% |
|--|-------------------|
| Pro Forma FICA Expense Less: Reported FICA Expense                         | \$1,944<br>1,853  |
| Requested Adjustment   | \$91              |
|  |                   |

# DOE VALLEY UTILITIES, INC

CASE NO. 96-497

**SEWER DIVISION** 

REVENUE REQUIREMENT DETERMINATION & RATE COMPARISION

ATTACHMENT F

## Sewer Division's Revenue Requirement

| Pro Forma Operating Expenses Divided by: Requested Operating Ratio         | \$89,295<br>88%     |
|--|---------------------|
| Total Revenue Requirement<br>Less: Availability Charges                    | \$101,472<br>46,408 |
| Revenue Requirement from Sewer Service Less: Normalized Operating Revenues | \$55,064<br>29,914  |
| Doe Valley's Requested Revenue Increase                                    | \$25,150            |
| Staff's Revenue Requirement  |                     |
| Pro Forma Operating Expenses Divided by: Recommended Operating Ratio       | \$73,930<br>88%     |
| Total Revenue Requirement Less: Availability Charges                       | \$84,011<br>46,408  |
| Revenue Requirement from Sewer Service Less: Normalized Operating Revenues | \$37,603<br>32,796  |
| Staff's Recommended Revenue Increase                                       | \$4,807             |
| Sewer Division's Requested Rate  |                     |
| Monthly Flat Residential Rate  | \$11.16<br>         |
| Staff's Recommended Rate   |                     |
| Revenue Requirement from Sewer Service Divided by: 12-Months               | \$37,603<br>12      |
| Required Monthly Collections Divided by: Test-Period Customer Level        | \$3,133.58<br>411   |
| Monthly Flat Residential Rate  | \$7.62              |