

Effective 1/1/05, please note the changes in the PSC drop box procedures:

1) The drop box should only be used for after hours drop off. Any filing received before 5:00 pm, on a scheduled PSC business day, should be brought into the building for filing and date stamping.

2) The drop box will be emptied at 8:00 am each scheduled PSC business day. The items inside at that time will be given the current day's date stamp, not that of the previous business day.

3) The location of the drop box will be moved to the front of the PSC building.