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RECEIVED

JUL 26 2017

PUBLIC SERVICE  
COMMISSION

OF COUNSEL  
ELIZABETH NICKELS LENN

RETIRED  
JAMES WILLIAM BARNETT

July 25, 2017

Hon. Jeb Pinney  
General Counsel  
Kentucky Public Service Commission  
211 Sower Blvd.  
Frankfort, KY 40602-0615

RE: Case No. 2017-00065

Dear Mr. Pinney:

Pursuant to the Order entered in this matter on July 17, 2017 wherein the commission accepted the stipulations regarding the above matter, I am sending this letter to comply with that Order.

Find enclosed the following:

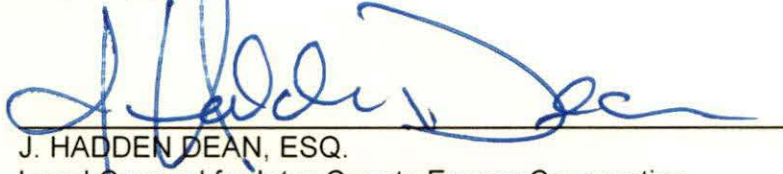
1. Cashier's Check payable to the Kentucky State Treasurer in the amount of \$5,000.00.
2. Revised Safety Manual and Revised Policy 315 (Attachment B Arc Flash/Blast Protection, Revised January 25, 2016)

Note that the revision to the Safety Manual is an addendum that was added. We have enclosed a copy of that addendum and will affirm it has been affixed to all Safety Manuals issued to employees and are available on site at the Cooperative

If you would, please confirm receipt of this letter and its enclosures. Please also advise if there is any deficiency in that filing or if there are any other steps that have not been addressed in the order recently entered in this matter.

I thank you for the professionalism demonstrated to my client and I throughout this process. We look forward to hearing from you.

Very truly yours



J. HADDEN DEAN, ESQ.

Legal Counsel for Inter-County Energy Cooperative

Enclosure

JHD/ba

cc: Jim Jacobus

President/CEO, Inter-County Energy Cooperative



**RECEIVED**

JUL 26 2017

PUBLIC SERVICE  
COMMISSION

A Touchstone Energy Cooperative 

**CASE NO. 2017-00065**

**In The Matter Of  
Inter-County Energy Cooperative  
Corporation Alleged Failure to Comply With  
KRS 278.042**

**July 25, 2017**

P. O. Box 87 • Danville, KY 40423-0087 • (859) 236-4561

**INTER-COUNTY ENERGY COOPERATIVE**

P. O. Box 87 • Danville, KY 40423-0087

**Case No. 2017-00065**

**CONTENT**

	<b><u>Pages</u></b>
Item No. 1 .....	1
Item No. 2-A .....	2 - 3
Item No. 2-B.....	4 - 5

DOCUMENT INCLUDES VISIBLE FIBERS, CHEMICAL REACTIVE PROPERTIES AND FEATURES A FOIL HOLOGRAM

227346

**Farmers**  
NATIONAL BANK



**CASHIER'S CHECK**

PO BOX 28, DANVILLE, KY 40423-0028

73-123/839

Your Lifetime Bank  
www.fnbky.com

INTER COUNTY ENERGY - GENERAL FUND

REMITTER

DATE 07/19/2017

PAY TO THE ORDER OF KENTUCKY STATE TREASURER

\$ 5,000.00

\*\*\*\* Five Thousand and 00/100\*\*\*\*

DOLLARS

*[Handwritten Signature]*  
AUTHORIZED SIGNATURE

MP

MEMO

TRUE WATERMARK PAPER, HOLD TO LIGHT TO VIEW

HEAT SENSITIVE RED IMAGE DISAPPEARS WITH HEAT

Details on back  
Security Features Included

- g) Foliage and basal sprays shall not be used on wild cherry trees in areas where livestock may graze because of the poisonous acid that is generated.
- h) Oil and other liquids spilled on power spray equipment shall be removed as soon as possible to prevent falls from slippery surfaces.
- i) Walking and working surfaces of sprayers shall be covered with slip resistant material.
- j) Hose connections on hydraulic sprayers shall be checked before use to prevent rupture.
- k) Employees shall not smoke on or around mist-spray equipment when oil solutions are being mixed or used.
- l) Herbicides and other chemicals shall never be left where they would create a hazard to persons or property.
- m) Empty containers shall be disposed of in a safe manner. They shall never be thrown into ponds, lakes, or streams.
- n) Where applicable, all employees who apply pesticides or herbicides shall be licensed or work under the direct supervision of a licensed operator.
- o) Spray wastes shall be disposed of in a safe manner and in accordance with federal, state, and local regulations.
- p) Equipment upon which employees stand while the vehicle is in motion shall be equipped with guardrails around the working area.

## SECTION 4

### PERSONAL

### PROTECTIVE

### EQUIPMENT

## SECTION 4 PERSONAL PROTECTIVE EQUIPMENT ADDENDUM

### 401 Personal Protective Equipment (PPE)

d) Employees shall use the protective equipment, the devices, and the special tools provided for their work. Before starting work, these devices and tools shall be carefully inspected to make sure they are in good condition.

e) Personal Voltage Detectors

1. Employees involved in troubleshooting of outages, when there is a potential of downed power lines, shall actively wear a company approved and provided personal voltage detector (V-Watch).

2. The personal voltage detector shall be worn on the front of the body to ensure the earliest detection of energized lines in the path of the wearer's travel.

## SECTION 4 PERSONAL PROTECTIVE EQUIPMENT

### 401 Personal Protective Equipment (PPE)

a) All employees shall be equipped with the appropriate PPE necessary to safely perform their jobs. The employer shall ensure that a preliminary assessment of work operations is performed to adequately evaluate the hazards and select suitable PPE for the employees. Any time PPE is worn, a job hazards analysis (JHA) should be completed prior to starting work.

b) Before any employee is assigned a new article of PPE to use during the course of their job, training should be conducted to instruct the employee on the use, care, inspection, and maintenance of the PPE.

c) When working on or near live electricity, the employer shall consider an arc hazard assessment of the electrical system. The arc hazard assessment would provide the qualified electrical workers with the flash protection boundary based upon the incident energy produced. See tables 4.1 and 4.2.

### 402 Eye and Face Protection

Appropriate and approved eye and/or face protection shall be worn when an employee is engaged in the following work activities or when required by Utility policy:

a) Drilling or chipping stone, brick, concrete, paint, pipe coatings, or metal.

b) Power grinding, buffing, or wire brushing.

c) Flame welding, cutting, or burning (approved colored lenses shall be used).

d) Hand drilling or sawing of overhead objects.

e) Use of powered tools such as drills, saws, or sanders.

f) Dust or flying particles (compressed air used for cleaning purposes must be less than 30 psi, and then effective chip-guarding and personal protection must be used).

g) Guniting, pouring hot lead or hot compounds, or using other hot or injurious substances.

**POLICY NO. 315 – ATTACHMENT B**

**ARC FLASH / BLAST PROTECTION**

**I. OBJECTIVE**

To promote safe working practices for employees of the Cooperative.

**II. POLICY CONTENT**

The Cooperative shall conduct an assessment to determine an employee's potential exposure to an electric arc. The guidelines described in the National Electric Safety Code and the approved Cooperative Safety Manual shall be used to determine the clothing or clothing system that is required to be worn by the Cooperative's employees.

**III. PROVISIONS**

- A. Cooperative employees shall wear flame retardant clothing with sleeves rolled down, hard hats, appropriate eye and hearing protection, appropriate gloves and any additional PPE required when performing work.
- B. Cooperative employees shall wear rubber gloves from ground to ground and cradle to cradle when working on or near energized conductor.
  - 1. Sleeves shall be worn with rubber gloves at all times with the following exceptions:
    - a. Removing and installing a meter in an energized meter base, only use rubber gloves.
    - b. Installing service and primary conduit on a pole below the system neutral.
    - c. Working as a ground man assisting with the setting of a utility pole in an energized line, only use rubber gloves.
  - 2. A hard hat with face shield and eye protection shall be worn as follows:
    - a. Install/remove a meter in/from an energized meter base.
    - b. Opening an energized pad mount transformer or a secondary enclosure.
    - c. When the supervisor determines that the employee's assigned task or work duties warrants the added protection due to proximity and/or strong possibility of exposure, while also ensuring that face shield does not create additional or greater hazards than the possible exposure to the heat energy of the electric arc.



3. Clothing worn under flame retardant clothing shall be made of 100% natural fiber. Multiple layers of flame retardant clothing material has been shown to block more heat than a single layer.
- C. Equipment energized at 480 volts shall be de-energized before performing work.
  - D. Personal Voltage Detectors
    1. Employees involved in troubleshooting of outages, when there is a potential of downed power lines, shall actively wear a company approved and provided personal voltage detector (V-Watch).
    2. The personal voltage detector shall be worn on the front of the body to ensure the earliest detection of energized lines in the path of the wearer's travel.
  - E. Employees are expected to abide by the safety rules and regulations published, copies of which shall be given to employees. Any employee who disregards his/her safety or the safety of others may be immediately discharged regardless of whether the employee has previously violated any safety practice.

NOTE:

NOTHING CONTAINED IN THIS POLICY SHALL CONSTITUTE A WAIVER OF ANY RIGHTS OR REMEDIES OF THE COOPERATIVE, ITS OFFICERS, OR AGENTS TO DISCIPLINE, DEMOTE, OR DISMISS ANY OFFICER, AGENT OR EMPLOYEE FOR WILLFUL OR NEGLIGENT VIOLATION OF ANY COOPERATIVE SAFETY PRACTICES. NOTHING IN THIS POLICY IS INTENDED TO MODIFY THE COOPERATIVE'S EMPLOYMENT-AT-WILL POLICY. THE COOPERATIVE IS NOT OBLIGATED TO OBSERVE ANY PARTICULAR SEQUENCE OF DISCIPLINARY ACTIONS, AND AN EMPLOYEE VIOLATING A SAFETY PRACTICE MAY BE IMMEDIATELY TERMINATED AT THE OPTION OF THE COOPERATIVE.

**IV. RESPONSIBILITY**

- A. The President/CEO shall be responsible for administering this policy and shall report all accidents or related activity to the Board.
- B. All employees shall be required to familiarize themselves with this policy and to observe the applicable rules outlined in the Safety Manual, in addition to other specific safety requirements and procedures as Management may from time to time establish.

Effective: November 21, 2008  
Reviewed: November 29, 2011  
Revised: June 19, 2015  
Revised: January 25, 2016