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Daniel E. Logsdon Jr.  
Vice Chairman

Robert Cicero  
Commissioner

May 3, 2016

**PARTIES OF RECORD**

Re: Case No. 2014-00267

Attached is a copy of a memorandum which is being filed in the record of the above-referenced case. If you have any comments you would like to make regarding the contents of the memorandum, please do so within five days of receipt of this letter. If you have any questions, please contact John Park, Staff Attorney, at (502) 782-2589.

Sincerely,

A handwritten signature in blue ink that reads "Aaron D. Greenwell".

Aaron Greenwell  
Acting Executive Director

JBP/ph

Attachment

**INTRA-AGENCY MEMORANDUM**  
**KENTUCKY PUBLIC SERVICE COMMISSION**

**TO:** Case File No. 2014-00267  
**FROM:** John B. Park, Staff Attorney  
**DATE:** May 2, 2016  
**RE:** Informal Conference of April 21, 2016

Pursuant to Commission Staff's Notice of Informal Conference issued on April 19, 2016, an informal conference was held in this matter on April 21, 2016. Attached is a copy of the attendance roster.

Commission Staff Attorney John Park began the meeting by advising representatives of Cannonsburg Water District ("Cannonsburg District") that notes would be taken during the conference and that Commission Staff ("Staff") would prepare and enter into the record a memorandum regarding the conference. Mr. Park further advised that the parties would have five days after the memorandum is entered into the record to file comments on the memorandum. Mr. Park also stated that views expressed at the conference are those of Staff and are not binding on the Commission. Mr. Park stated that the purpose of the meeting was to discuss the status of the master meter readings, and the next steps that must be taken by Cannonsburg District pursuant to the Commission's orders in this case.

In its monthly Surcharge Activity Report filed with the Commission on April 19, 2016, Cannonsburg District stated that as of April 1, 2016, Cannonsburg District was reading all ten master meters installed as part of its water loss detection plan. Tim Webb, Director of Cannonsburg District, stated that in fact Cannonsburg District was still not able to read four of the meters, due to a firmware problem. Mr. Webb stated that he expects the meter manufacturer to fix the firmware problem within approximately two weeks. Mr. Park advised that Cannonsburg District should file an amended Surcharge Activity Report to indicate that Cannonsburg District was not able to read all master meters as of April 1, 2016, as stated in the Report filed on April 19, 2016. Mr. Park further stated that Cannonsburg District should advise the Commission within a week of the date Cannonsburg District begins to read all meters, and that the six-month period for Cannonsburg District to develop and file with the Commission a comprehensive unaccounted-for water loss reduction plan will begin to run on that date, as required by the Commission's Order entered in this case on August 7, 2014.

Mr. Park referred to the Commission's Order entered August 7, 2014. The Order requires Cannonsburg District to obtain authorization from the Commission to spend funds from the surcharge account.

There being no further business, the informal conference adjourned.

Attachment



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