



# Kentucky Rural Water Association

Helping water and wastewater utilities help themselves

July 2, 2012

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PUBLIC SERVICE  
COMMISSION

Mr. Jeff Derouen, Executive Director  
Public Service Commission  
P. O. Box 615  
Frankfort, KY 40602-0615

Dear Mr. Derouen:

Kentucky Rural Water Association will host three (3) regional meetings during the month of July, 2012. We respectfully request that this training be approved for water district commissioners as referenced in regulation 807 KAR 5:070.

Please find enclosed a training summary for these meetings which includes a description of the topic. Approval has also been requested from the Kentucky Board of Certification of Water Treatment and Distribution System Operators. A copy of that application is also enclosed.

With this letter and enclosures, Kentucky Rural Water Association is requesting the approval of two (2) hours per session for commissioner and board member training. If additional information is needed, please do not hesitate to contact our office.

Sincerely,

Janet Cole  
Education Coordinator  
j.cole@krwa.org

Enclosures  
(Original and 5 packets)

## **Training Sponsor: Kentucky Rural Water Association**

**Course Title:** Northeast Regional Meeting  
**Location:** Ponderosa Steakhouse, Morehead, KY  
**Date:** July 17, 2012

**Course Title:** Green River Regional Meeting  
**Location:** Ryan's Family Steak House, Owensboro, KY  
**Date:** July 19, 2012

**Course Title:** Western Regional Meeting  
**Location:** Ponderosa Steakhouse, Draffenville, KY  
**Date:** July 26, 2012

### **Learning Objectives:**

The objective of these sessions is to provide useful information to attendees to help them better perform their roles and enhance the operations at their facilities.

### **Criteria for Training Credits:**

The two hour training portion of the meeting will follow the meal at each location. Operators will be granted credit for actual time attending the training portion. The maximum number of training credit hours for this meeting will be two (2) hours.

### **Training Summary:**

**6:30 p.m. - 8:30 p.m.**

**Session 1: Boil Water Advisories**  
**Presenter: Randall Kelley, Kentucky Rural Water Association**

This session will provide two (2) hours of training and will focus on Boil Water Advisories. There is considerable confusion on when boil water advisories are required and when they aren't. Some utilities rarely issue them, others seem to issue them for practically any reason. Topics will include:

1. What is a boil water advisory?
2. When a boil water advisory should be used, and when one is it not necessary.
3. Line break requirements versus emergency repairs.
4. Lifting boil water advisories.

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## **RANDALL KELLEY** **Kentucky Rural Water Association**

Randall Kelley has been with Kentucky Rural Water Association (KRWA) since January, 2006. Since joining KRWA, Randall has held the positions of *Wastewater Circuit Rider*, *ARRA Circuit Rider* and *Training Specialist*.

Prior to joining KRWA, Randall worked for the University of Louisville at the Center for Watershed Research as a Research Biologist. He participated in numerous projects on small headwater streams, stream restorations, Tri-halomethane formation in natural waters, and numerous other projects. Randall's experience also includes working for a contractor to the USEPA in Cincinnati, Ohio as an aquatic macroinvertebrate taxonomist.

Randall received a B.S. in both Biology and Environmental Science from Western Kentucky University and an M.S. in Biology from the University of Louisville.

### **Kentucky Rural Water Association**

<p><b>Mail to:</b></p> <p>Division of Compliance Assistance          Certification and Licensing Branch          Operator Certification Program          300 Fair Oaks Lane          Frankfort, KY 40601</p>	<p>Commonwealth of Kentucky          Department for Environmental Protection</p> <p><b>Application for Approval of Courses for          Continuing Education Credit</b></p> <p><i>Drinking Water Treatment, Drinking Water Distribution,          Bottled Water,          Wastewater Treatment and Collection System</i></p> <p>Telephone: 1-800-926-8111          www.dca.ky.gov/certification</p>	<p><i>For Official Use Only          Do not write in this space</i></p> <p><b>COPY</b></p>
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**I. Course Sponsor Information:** Agency Interest Number: 108571

A. Sponsoring Organization (school, business, association, etc.):

Kentucky Rural Water Association

Key Contact Person:

Name and Title: Janet Cole, Education Coordinator

Address: PO Box 1424

City, State and Zip: Bowling Green, KY 42102-1424

Phone and Fax: Ph: 270.843.2291 Fx: 270.796.8623

E-mail: j.cole@krwa.org

Web Page: www.krwa.org

One-Time Approval Requested

Two-Year Approval Requested

B. If individual requesting approval is different than the key contact person for the sponsor, please complete the following information:

Name and Title: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip: \_\_\_\_\_

Phone and Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**II. General Course Information:**

A. Title: Regional Meetings: Northeast, Green River, and Western

Ponderosa Steakhouse, Morehead, KY-July 17, 2012; Ryan's Family Steakhouse,

B. Location and Date/s: Owensboro, KY-July 19, 2012; Ponderosa Steakhouse, Draffenfile, KY-July 26, 2012

C. Cost per Student or Group: \$ \_\_\_\_\_

D. Delivery Format or Media (check those that apply):

- |   |                                     |                                      |   |
|---|-------------------------------------|--------------------------------------|---|
| <input checked="" type="checkbox"/> Classroom | <input type="checkbox"/> Web/Online | <input type="checkbox"/> Laboratory  | <input type="checkbox"/> Exhibition     |
| <input type="checkbox"/> Field                | <input type="checkbox"/> CD-ROM     | <input type="checkbox"/> Video/Audio | <input type="checkbox"/> Correspondence |
| <input type="checkbox"/> Other (Explain)      | _____                               |                                      |   |



E. Continuing Education Credits (**hours**) Requested for Target Audience:

Drinking Water Treatment, Distribution and/or Bottled Water: 2 Hours

Wastewater Treatment and/or Collection: 2 Hours

**(Attach a detailed description explaining how this training relates to the wastewater treatment process.)**

**III. Required Items** (must be attached to submittal, check off as completed):

- A.  Course Learning Objectives
- B.  Criteria for Successful Completion by Operators
- C.  Agenda (timed with instructors identified and brief description of topics)
- D.  Credentials for All Instructors

**IV. Additional Attachments** (required for distance learning courses, optional for other training):

- A.  Instructional Design (developed by whom/their credentials)
- B.  Curriculum Content (subject matter experts/their credentials)
- C.  Required Assignments and/or Examinations (type, passing score, etc.)
- D.  Mandatory Time Constraints (deadlines, granting of extensions, etc.)

**V. Signature of Sponsor's Contact Person**

I confirm that all information provided with this application is accurate to the best of my knowledge. A complete list of attendees and credits to be awarded to them will be forwarded on a "Continuing Education Activity Report" to the Kentucky Division of Compliance Assistance (within 30 days of completing the course when possible).

Printed Name and Title: Janet Cole, Education Coordinator

Signature and Date: Janet Cole

July 2, 2012